

# Nebraska Municipal Clerks Newsletter

May 2017

## MESSAGE FROM THE PRESIDENT

*Lea Ann Doak, City Clerk/Treasurer, McCook,  
NMCA President*

**It is a busy time** of year – graduations, end of school year picnics, track meets, baseball games, softball games, state track and tennis. Given all the activity, this will be a short article as I try to get everything caught up to be out of the office for a week.

**April showers** and snow did bring May flowers. The month of May marks the end of spring and the beginning of summer. Kids are looking forward to the last day of school and plans are being made for family vacations.

**Hopefully**, by Friday, I will have everything done and will be starting my journey to Montreal for the IIMC Conference. Since I do not fly often, have never been out of the United States and, as I said last month, do not speak any French, panic is beginning to set in. It looks to be a very busy, educational, and fun week. I will have a full report in the next newsletter.

**Remember** to register for the League of Nebraska Municipalities Municipal Finance & Accounting Conference, which will be held in Kearney June 14-16, 2017. The early registration deadline is May 25.

**This Memorial Day** let us never forget those who have served and those who are serving our country who give us the privilege of freedom.



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**Have a safe** and enjoyable Memorial Day weekend.

*"And I'm proud to be an American, where at least I know I'm free. And I won't forget the men who died, who gave that right to me"*

*— Country singer Lee Greenwood*

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## Three Rivers Clerks Association Minutes

**The Three Rivers Clerks Association** met for its quarterly meeting Thursday, April 20, 2017, at the Howells Community Center. (Dawn put together a very nice lunch for us – pulled pork sandwiches, lunchmeat/cheese and hot dogs from Faltin Meat Market, bread from Clarkson Bakery, veggies, fruit, Dawn's homemade pie and strawberry shortcake for dessert.)

**President Roxanne Meyer** from Hooper opened the meeting with the following members present: Patty Knobbe, Snyder; Theresa Busse, North Bend; Melissa Johnson & Cheryl Eckerman, Waterloo; Mary Kempf, West Point; Lori Kathol, Dodge; Brenda Weitzenkamp, Uehling; Dawn Gall, Howells; Megan Novak, Bancroft; Carrie Pieper, Arlington; June Moline, Mead; and Linda Cech, Clarkson.

**Theresa Busse** moved to approve the minutes from the Jan. 19, 2017, meeting; seconded by Melissa Johnson. Ayes: all. Nays: none. Motion carried.

**Theresa Busse's** treasurer's report was reviewed. The beginning balance as of Jan. 5, 2017 was \$3,058.20. A deposit for \$30 was received for three clerks' dues, one check written to Roxanne Meyer to cover lunch for the speakers at the January meeting for \$37.69, and received .08 cents interest for 3 months, leaving the balance at \$3,050.59. Lori Kathol moved to approve the treasurer's report, Carrie Pieper seconded the motion. Ayes: all. Nays: none. Motion carried.

**Mary Kempf** presented bill for hand towels our association donated to the silent auction - \$28.89.



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**Reports:** Clerk School – positive comments.

**New Business:** Lori Kathol asked if others received email from Smart Procure Public Records. Discussion was held on how each village/city handled it.

**The next meeting** will be held July 20, 2017, in Fremont. Theresa will contact Tyler to plan it.

**Patty Knobbe** moved for adjournment, seconded by Lori Kathol. Ayes: all, Nays: none. Motion carried.

*Theresa Busse  
Secretary/Treasurer*

**Guest Speaker:** *Shawn Hegemann from Howells shared gift items from her Design Haven Graphic business. She also explained the GROW Nebraska organization.*

## On My Agenda – June 2017

**On My Agenda** this month is to “Thrive in a Climate of Progress.”

**In all honesty**, I just wanted to skip this month’s newsletter submission.

**I felt guilty** about that so I had decided to submit the following one-line article:

**“On My Agenda** this month is to survive.”

**How’s that** for a positive attitude? Yikes. I actually typed that into a word document and saved it as its own newsletter article.

**Then I thought** to myself, “Self. That is pathetic. If your goal is to simply survive this month, what do you expect everyone around you to do?”

**I expect my community** to thrive! This is the time of year when fresh ideas and unique opportunities should invigorate our community with an energy of aspiration!

**The sun is shining** a little longer every day – so (most) people smile just a little bit more. School is out, the pool is about to open, the parks are greening up, and the summer youth recreation organizations will soon be firing on all cylinders, bringing together the community in new, and yet familiar, ways.

**We’re wrapping up** a major recreation project that includes a multi-purpose sport court for tennis, pickleball and basketball. A group of fired-up citizens is pushing hard for recreational trails and is aiming for 2018 construction if a funding plan can be put together.

**The city and county** are negotiating on property to expand the city campground near the fairgrounds. We’re working on site selection for a new well project, too.



*Andrew Devine  
Albion City Administrator*

**We’ve got a couple** of water mains to replace and/or repair.

**A major street paving** and drainage project is now underway to improve access to our downtown business district from a state highway and a community-wide asphalt paving maintenance project is looming later this summer. We’re also planning for a major street improvement project for 2018 construction that includes several blocks of paving and new storm sewer along an emergency route.

**I’m up to my armpits** in building permit applications right now – some simple fences and small sheds, but also an application for a 12-unit multi-family complex, as well as several for single family houses, are currently on my desk.

We’re also close to wrapping up a subdivision development agreement with a property owner to pave the way for an addition that includes 10 new residential lots!

**And I’m working** with the city economic development team on a Downtown Redevelop-

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## On My Agenda – June 2017

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ment Plan this summer as part of a planning grant the city received from the Nebraska Department of Economic Development. There also are the day-to-day, month-to-month, year-to-year tasks that must continue to be done and I'm very lucky to work with outstanding city employees who help keep our city functioning every day! Isn't this awesome!?

### I know it is. But...

**I've allowed** myself to be daunted by these opportunities and it's tainted my attitude. Yes, progress can be difficult, intense, complicated and perhaps overwhelming at times, but in the end, it's the exact reason why I love to serve my community! It's time I remember that and appreciate our good fortune here in Albion!

**So, on my Agenda** for this month is to change my attitude from simply trying to

"Survive the Heat of the Summer" to striving to "Thrive in the Climate of Progress."

### June Monthly Observations

- African-American Music Appreciation Month
- Aquarium Month
- National Accordion Awareness Month
- National Adopt a Cat Month
- National Fresh Fruit and Vegetables Month
- National Candy Month
- National Camping Month
- National Country Cooking Month
- National Dairy Month
- National Great Outdoors Month
- National Iced Tea Month
- National Papaya Month
- National Soul Food Month
- Rose Month
- Turkey Lovers Month

For Daily Observations, please go to [www.nationaldaycalendar.com](http://www.nationaldaycalendar.com)

## JUNE BIRTHDAYS

Sandy Psota.....	Burwell .....	6/1
Joan Kovar.....	David City.....	6/1
Tricia Mareno .....	Imperial .....	6/3
La Donna Koch.....	Hildreth.....	6/4
Sabrina Ohnmacht .....	Bellevue.....	6/7
Tina Snider.....	Clearwater .....	6/7
Tammy Sherman .....	Lodgepole .....	6/7
Debora Daly.....	Mullen .....	6/7
Karen Margheim.....	Shickley.....	6/7
June Went.....	Humphrey .....	6/8
Michaela Luckey.....	Columbus .....	6/10
Sandy Kruml.....	Ord .....	6/10
Missy Waldo.....	Republican City .....	6/12
Nick Nystrom.....	Eagle .....	6/14
Cindy Moran .....	Peru.....	6/15
C. Jean Thiele.....	York.....	6/16



Mark Stracke .....	Stuart.....	6/18
Carol Woerlen .....	Johnson .....	6/20
Mary Peschel .....	Schuyler .....	6/20
Nadine Link .....	Malcolm .....	6/27
Lori Rezny.....	Wilber.....	6/28
Mindi Laaker .....	Bennington .....	6/29
Renee Johansen .....	Osceola.....	6/29

# **Municipal Legal Calendar**

## **(All statute citations to Revised Statutes of Nebraska)**

### **JUNE 2017**

#### **CITIES OF THE FIRST CLASS**

Within 10 working days following meeting  
or before next meeting  
(whichever is sooner).....Clerk to have minutes available for public inspection.  
(84-1413)

Within 15 days of Passage.....Clerk publishes ordinances passed. (16-405)

As determined by the Mayor  
and Council .....Board of Equalization meets. (16-707)

Within 30 days following  
Council meeting.....Clerk publishes official proceedings of meetings,  
including claims. (19-1102)

Within 20 days after end of month.....Treasurer files monthly financial report. (16-318)

\* \* .....Clerk must prepare agenda prior to next Council  
meeting. (84-1411)

#### **CITIES OF THE SECOND CLASS**

Within 10 working days following  
meeting or before next meeting  
(whichever is sooner).....Clerk to have minutes available for public inspection.  
(84-1413)

Within 15 days of Passage.....Clerk publishes or posts ordinances passed.  
(17-613)

Within 30 days following  
Council meeting.....Clerk publishes official proceedings of meeting.  
(19-1102)

Within 20 days after end of month.....Treasurer files monthly financial report. (17-606)

\* \* .....Clerk must prepare agenda prior to next Council  
meeting. (84-1411)

#### **VILLAGES**

Within 10 working days following  
meeting or before next meeting  
(whichever is sooner).....Clerk to have minutes available for public inspection.  
(84-1413)

Within 15 days of Passage.....Clerk publishes or posts ordinances passed. (17-613)

Within 30 days following  
trustees' meeting.....Clerk publishes official proceedings of meeting,  
including claims. (19-1102)

Within 20 days after end of month.....Treasurer files monthly financial report. (17-606)

\* \* .....Clerk must prepare agenda prior to next Board  
meeting. (84-1411)