



MESSAGE FROM THE PRESIDENT

Vanee Holtmeier, CMC, NMCA President

As fall approaches, the Nebraska Emergency Management Agency would like to remind us to create an emergency supply kit. September is National Preparedness Month, sponsored jointly by the Federal Management Agency (FEMA), Citizen Corps and the Ad Council.

"If you accomplish nothing else..., make sure you make or freshen-up an emergency preparedness kit," said Michael L. Parker, federal coordinating officer for the Missouri River flood disaster in Nebraska. It is easy to print a recommended list of emergency supplies from the ready.gov website.

Some of the items from that list include:

- Water, one gallon of water per person per day for at least three days, for drinking and sanitation
- Food, at least a three-day supply of non-perishable food
- Battery-powered or hand crank radio and a

LEGISLATIVE INFORMATION

Check the Legislature's web site for more information about your state Senators and the legislative process. Interim hearings will likely begin in late summer and early fall.

The web site address is <http://nebraskalegislature.gov/web/public/home>.



Photos.com

NOAA Weather Radio with tone alert and extra batteries for both

- Flashlight and extra batteries
- First aid kit
- Whistle to signal for help
- Dust mask, to help filter contaminated air and plastic sheeting and duct tape to shelter-in-place
- Moist towelettes, garbage bags and plastic ties for personal sanitation
- Wrench or pliers to turn off utilities
- Can opener for food (if kit contains canned food)
- Local maps
- Cell phone with chargers, inverter or solar charger

Additional Items to consider adding to an emergency supply kit:

- Prescription medications and glasses

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MESSAGE FROM THE PRESIDENT

- Infant formula and diapers
- Pet food and extra water for your pet
- Sleeping bag or warm blanket for each person. Consider additional bedding if you live in a cold-weather climate.
- Complete change of clothing including a long sleeved shirt, long pants and sturdy shoes. Consider additional clothing if you live in a cold-weather climate.

"You probably already have some of the things at home that you will need," said Earl Imler, response and recovery division supervisor for the Nebraska Emergency Management Agency. "Storing items together in a container dedicated as your emergency kit will help you find it quickly, and easily allow you to refresh items that expire, like bat-

teries, food and water."

In Nebraska, where disasters occur in any season, you should expand on the basic list from the FEMA site. For instance, cold weather protective clothing should be included. And, you will probably want to prepare for more than the minimal three-day period.

Consider duplicating some items in a kit for the car or truck, especially if you may be away from town when trouble strikes. Even a full tank of gasoline may not assure survival if you are stranded in a blizzard.

And don't forget your pets. Include enough water and food for them. You might add a fresh toy or two to help calm them.

Source – Nebraska Emergency Management Agency

CLERKS NEWSLETTER INFORMATION SOUGHT

Dorene Sattler, Deputy City Clerk, City of Geneva, would like to remind you to submit your ideas and materials for the Municipal Clerks' Newsletter to Lynn Marienau at the League of Nebraska Municipalities.

As you know, the newsletter's usefulness to clerks depends on the material provided. Please use the newsletter to tell of relevant events taking place in your community, reports on workshops, seminars or meetings of interest to clerks and as an information exchange, or forum for solving problems facing you and your municipality.

Nancy Bryan Earns Master Municipal Clerk Status

Nancy E. Bryan, MMC of City of Stromsburg, has earned the designation of Master Municipal Clerk (MMC), which is awarded by the International Institute of Municipal Clerks (IIMC), Inc.



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IIMC grants the MMC designation only to those municipal clerks who complete demanding education requirements; and who have a record of significant contributions to their local government, their community, and state.

In light of the speed and drastic nature of change these days, lifelong learning is not only desirable, it is necessary for all in local government to keep pace with the growing demands and the changing needs of the citizens we serve.

"On behalf of the IIMC Board of Directors, I am honored to endorse the conferring of MMC to Nancy E. Bryan, MMC of City of Stromsburg," commented Colleen J. Nicol, MMC, IIMC President. "We share your pride in this achievement and we applaud your support of the role Nancy plays in your city."

LEAGUE OF NEBRASKA MUNICIPALITIES
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SOUTHERN SEVEN CLERKS' ASSOCIATION MINUTES

The Southern Seven Clerks' Association met at 12:30 p.m. on Aug. 18, 2011 at the White Eagle Restaurant, 425 Hawkeye Street, Osceola, Neb.

1. Program by Marlon Buzek

Marlon Buzek, R.E.H.S., Food Sanitation Supervisor, Nebraska Dept. of Agriculture – Peddlers' Permits and State Food Licenses

2. Roll Call

President Marilyn Varner called the meeting to order. The attendance sheet was signed, showing the following members present: Linda Eschenweck, Gresham/Thayer; Beverly Bornschlegl, Bradshaw; Gloria Riley, Dorches-

Andreason earns CMC designation

Lacie Andreason, CMC, City of Genoa has earned the prestigious Certified Municipal Clerk (CMC) designation from the International Institute of Municipal Clerks (IIMC).

Please join IIMC in congratulating Lacie on her achievement.

OCTOBER BIRTHDAYS

Linda Koch.....	Beatrice.....	10/2
Crystal Petzoldt.....	Juniata.....	10/2
Roxie Schlegel.....	Shickley.....	10/2
Lucinda Morrow.....	Wahoo.....	10/4
Connie Dalrymple.....	Gothenburg.....	10/9
Kristi Frederick.....	Chambers.....	10/10
Sharon Miller.....	Mitchell.....	10/16
Amy Hughes.....	Burwell.....	10/19
Linda Welsher.....	Fort Calhoun.....	10/19
Ona Malleck.....	Indianola.....	10/20
Denise Peterson.....	Ponca.....	10/20
Bonnie Doremus.....	Shelton.....	10/20
Mary Kempf.....	West Point.....	10/22
Barbara Janda.....	Lawrence.....	10/23
Lorrinda Cheatham.....	Stratton.....	10/28
Linda Walters.....	Columbus.....	10/30
Brandi Livingston.....	Broadwater.....	10/31

* List reflects names of those who have paid dues thus far.

ter; Marilyn Varner, Seward; Jerry Wilcox, Crete; Diane Goranson, Crete; Vanee Holtmeier, McCool Junction; Linda Carroll, Fairmont; Shannon Chesnut, Beaver Crossing; Erin Baker, Osceola; Julie Howe, Goehner; Joni Belew, Bee; Robin Sullivan, Brainard; Barbara Whitley, Geneva; Debra Schaefer, Seward; Jeanine Wasser, Ulysses; and Nancy Bryan, Stromsburg.

3. Approval of Minutes

Copies of the May 19, 2011 meeting minutes were previously e-mailed and reviewed. Moved by Erin Baker, seconded by Joni Belew, to approve the May 19, 2011 minutes. All present voted aye. Motion carried.

4. Treasurer's Report

Secretary-Treasurer Diane Goranson reported \$208.22 in the checking account. Dues were once again collected. Moved by Linda Carroll, seconded by Beverly Bornschlegl to approve the treasurer's report. All present voted aye. Motion carried.

5. Unfinished Business

None

6. New Business

- Unpaid bills – Slick Graphix \$20 for repair of clerk banner with pole
- No correspondence
- Marilyn Varner thanked Erin Baker for ordering vests
- Barb Whitley suggested we start working on the Thursday night banquet for clerks' school since we will be in charge. Vanee Holtmeier suggested having Mrs. Nebraska and Miss Nebraska (beauty pageant theme). Possibly Wed. night could be Ms. NMCA Night. Erin Baker volunteered to be in charge.

7. Round table Questions & Discussion

Topics included physician's statements to avoid payment of utility bills, volunteer fire departments, salary comparability, and battery backup for emergency siren.

8. Adjourn

Joni Belew made a motion to adjourn. Linda Carroll seconded the motion. All approved. The next meeting will be Thursday, Nov. 17, 2011 at 12:30 p.m. in Goehner at Chez Bubba Café, 1234 May Street.

Submitted by Diane Goranson
Secretary-Treasurer

Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

SEPTEMBER 2011

CITIES OF THE FIRST CLASS

Within 10 days following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)

Within 15 days of Passage..... Clerk publishes ordinances passed. (16-405)

Within 30 days of Council meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)

On or before September 1 City Council determines final allocation of levy authority for its subdivisions (77-3443)

On or before September 20..... File adopted budget statement with County Clerk and State Auditor's Office. (13-508)

At end of month..... Clerk files monthly report. (16-317)

Within 20 days after end of month..... Treasurer files monthly financial report. (16-318)

Last Day..... End of Fiscal Year (16-701)

* * Clerk must prepare agenda prior to next Council meeting. (84-1411)

CITIES OF THE SECOND CLASS

Within 10 days following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)

Within 15 days of Passage..... Clerk publishes ordinances passed. (17-613)

Within 30 days following Council meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)

On or before September 1 City Council determines final allocation of levy authority for its subdivisions (77-3443)

On or before September 20..... File adopted budget statement with County Clerk and State Auditor's Office. (13-508)

Within 20 days after end of month..... Treasurer files monthly financial report. (17-606)

Last Day..... End of Fiscal Year (17-701)

* * Clerk must prepare agenda prior to next Council meeting. (84-1411)

VILLAGES

Within 10 days following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)

Within 15 days of Passage..... Clerk publishes ordinances passed. (17-613)

Within 30 days following Trustees' meeting..... Clerk publishes official proceedings of meeting, including claims.(19-1102)

On or before September 1 Village Board determines final allocation of levy authority for its subdivisions (77-3443)

On or before September 20..... File adopted budget statement with County Clerk and State Auditor's Office. (13-508)

Within 20 days after end of month..... Treasurer files monthly financial report. (17-606)

Last Day..... End of Fiscal Year (17-701)

* * Clerk must prepare agenda prior to next Council meeting. (84-1411)