
NEBRASKA MUNICIPAL CLERKS NEWSLETTER

June 2008



Message from the President

*By Jerry Wilcox
Clerk/Treasurer, Crete
NMCA President*

If you missed the Budget and Finance Conference in Kearney last week, do not despair. The State Auditor's office is having several workshops around the state for questions and one-on-one work with individuals on the budget. Watch your mail or check on the web site for dates and locations. http://www.auditors.state.ne.us/content/budget_info/Bud_Forms_2008/Workshops.pdf

There were other great sessions at the conference also. The League office and the Budget and Finance Conference Committee should be commended for a great conference.

The Executive Board of the Nebraska Municipal Clerks Association also held a meeting in Kearney. A couple of topics on the agenda are worthy of some comments in this article

today.

Christine Reed reported on the IIMC Annual Conference in Atlanta and the meetings held concerning certification. She reported that IIMC has reconsidered on several of the issues that were causing some concern about certification and required continuing education. Watch the monthly IIMC magazine and the web site for details.

<http://www.iimc.com/LatestNews/Education%20Update.pdf>
The surveys on the 2008 Nebraska Municipal Clerks Institute and Academy at the Kearney Holiday Inn also were reviewed at this meeting of the executive board. As I have mentioned in previous columns, a whole week seems like forever when you are away from home and setting through lectures all day long, but it is a necessary sacrifice that we have all made to become the best municipal clerks that we can be. The UNO staff works very hard at getting topics and presenters



that make this amount of time worth the stay. The NMCA committees also put in some very valuable time trying to make the social activities as enjoyable as possible. The surveys showed that what I say is true. All the sessions and activities scored very well. The suggestions for changes are all taken into considerations and will help the Institute and Academy continue to improve. Have a safe holiday weekend and stay cool!

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Georgia On My Mind – Achieving Global Excellence

Atlanta, Georgia
May 18-22, 2008
Conference Information

WOW, what a conference in Atlanta, Georgia! First of all, I would like to thank all Nebraska Clerks for allowing me to attend the 2008 IIMC Conference this year. Attending an international conference is truly one of the “perks” of being on the NMCA Board!! Other Nebraska clerks attending the



conference were Geri Anthony (Sidney); Buster Brown (Omaha); Pam Buethe (LaVista); Dolores Costanzo (Ralston); Sue Murray (South Sioux City); and Donna Suhr (Ralston). Also attending the conference were the NMCA Institute Director Christine Reed and Deputy Director Melanie Kiper. Clerks representing the United States, Canada, Australia, Belgium, Bulgaria, England, Israel,



Nepal, Scotland, South Africa, and The Netherlands were in attendance.

The Georgia clerks, as well as those surrounding states that helped organize the conference, were very welcoming and friendly. The conference seemed to run very smoothly and Atlanta is a nice place to visit – albeit expensive!! I would like to share some pictures and information about the conference.

First of all, the keynote speakers were excellent. **Steve Farber**, of Massachusetts, spoke about “The Radical Edge” to harness the power of

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Georgia On My Mind – Achieving Global Excellence

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the human spirit by being inspiring, daring and unforgettable!!

Then, Nebraska native **Aaron Davis** (member of the 1994 National Championship Nebraska Football team) gave an exceptional, inspiring talk on “Risk... Oh, What a Beautiful Thing.” Davis spoke on overcoming fear associated with risk; embracing change that comes along with risk; and the personal and professional benefits associates with risk taking.

Dr. Dale Henry of Tennessee taught delegates “The Hootie-Hoo Attitude: How to make the buck stop here and have a real

good time at it.” Henry used humor to speak about networking, processing, matrixing, communicating and teaming your way through excellence in Customer Service.

Finally, **Gregory P. Smith** of Georgia spoke about “Making Hippos Fly! Creating the Quality Management Organization.

There were a multitude of sessions to attend each day dealing with communication, management, leadership, law, records and budgeting.

The opening reception on May 18 was held at the Coca-Cola Company where delegates could eat a wide array of hor d’oeuvres, view a short movie clip (about Coca-Cola, of

course), enjoy background music and tour the facility.

On Wednesday evening, clerks were invited to Stone Mountain Park.

The park is Georgia’s most popular attraction, one of the top attractions in the United States and covers more than 3,200 acres. The mountain itself is the world’s largest free-standing piece of exposed granite and the Confederate Memorial Carving is the world’s largest relief sculpture. Clerks were treated to the World’s Largest Laser Light Show that combined colorful lasers, surround sound and special effects.

(The Confederate Memorial Carving is in the background.) (New friends – Denise Tucker from Sioux Falls, South Dakota, and Diane from Canada) The annual banquet was held Thursday evening with fantastic, “Chicago-Style” evening entertainment by the Stir Crazy/Blues Brothers Band with Special Guest “Aretha”! All-in-all, I think everyone had a wonderful time in Georgia! Once again, THANK YOU. Submitted by Beth Deck, City Clerk, Norfolk, Nebraska

CITY NEWS:

Valley to host 5th Annual Day of the Hog

The city of Valley will host the 5th Annual Day of the Hog - July Heat Poker Run & Street Dance on July 19.

This is a benefit for the Muscular Dystrophy Association.

Poker run starts at 9 a.m. in Omaha. The street dance in Valley will be held from 2 p.m. to midnight with five bands. More information is available at the website www.dayofthehog.com



Mileage rate increases to 58.5 cents

Effective July 1, 2008, the mileage rate at which elected and appointed officials, employees, or volunteers may be reimbursed was increased to 58.5 cents per mile. The previous rate, set Jan. 1, 2008, was 50.5 cents.

Effective Jan. 1, 2001, the state

created a state policy that the state mileage rate will be set at the prevailing standard mileage rate as established by the Internal Revenue Service through its Revenue Procedures.

The Local Government Miscellaneous Expenditure Act provides that local units of govern-

ment may approve mileage at the rate allowed by Section 81-1176.

The section requires the state Department of Administrative Services to set the mileage rate. Portions of Section 13-2203 provide as follows: “*In addition to other expenditures authorized by law, each government body may approve:* (1)(a) *The expenditure of public funds for the payment or reimbursement of actual and necessary expenses incurred by elected and appointed officials, employees, or volunteers at educational workshops, conferences, training programs, official functions, hearings, or meetings, whether incurred within or outside the boundaries of the local government, if the governing body gave prior approval for participation or attendance at the event and for payment or reimbursement either by the formal adoption of a uniform policy or by a formal vote of the governing body. Authorized expenses may include:* ... (ii) *Mileage at the rate allowed by section 81-1176 or actual travel expense if travel is authorized by commercial or charter means.*”

REMEMBER A TIME WHEN.....

REMEMBER A TIME WHEN it was more important to trade baseball cards instead of business cards?

REMEMBER A TIME WHEN you'd order a cup of coffee and nobody would ask, “What flavor would you like?”

REMEMBER A TIME WHEN you received a scholarship that helped with your tuition for clerk's school that came from the Silent Auction at Clerk's School?

Here are your next two ideas:

Idea #5 Speaking of business cards, a good idea are items


that make our jobs easier, desk calendars with funnies and or support, brief cases, helpful books, suit cases, bath and body items – so we can soak in a tub after a long day of clerk's school!!!

Idea #6 Speaking of coffee – how about baskets with themes, like a coffee basket, a romantic night basket, foods from Nebraska basket, a picnic basket, car care basket, golf baskets, any type of baskets will work just fine.

Keep watching for more ideas!!!

– Submitted by Barbara Whitley, Geneva, NMCA 2nd Vice President



Sid Dillon

Presents:
TSP
The Mighty Meitones
Silver Moon
Louder Than Love
and
Ivory Star

July 26, 2008
Washington County Fairgrounds
Arlington, NE
5:00 pm - 12:30 am

Presale Tickets: \$10 (\$15 day of event)
Proceeds Benefit The Arlington Pool Fund

ARLO STOCK
20 08

MUSIC~CONCESSIONS~BEER GARDEN~RAFFLES
ALL AGES WELCOME

Tickets Available At Two Rivers State Bank in Arlington and Blair, American National Bank
in Fremont

Call Jamie Smith @ 478-5747 or Cher Krause @ 478-4283 For Ticket Information



How to register for newsletter e-mail list

Here is how you sign up to have your name placed on the newsletter e-mail list. Through this list, you will be notified of when the latest *Nebraska Municipal Clerks Newsletter* is available to view online.

- 1) Go to the League's website at <http://lonm.org>.** Click on the Sections and Committees tab that appears on the right hand side of the main page. On the Sections and Committees page, immediately under the heading "Sections and Committees," there is a paragraph, which begins with the words "Attention Municipal Clerks."
- 2) Click on the underlined phrase "Sign-Up,"** which will link you to a Newsletters Alert Sign-Up Form. Fill out the requested information and create a username and password of your choosing. Click on the box with the words "Sign-Up" in it. Your name and e-mail address is automatically added to the list. When a new newsletter is available, a notice will be sent to you.
- 3) Later, if you want to remove your name and e-mail address** from this list or change your e-mail address, you follow the above directions, but click on the "Sign-In" link. There you can login with your existing information and make the necessary changes.
- 4) To access the list of newsletters,** you can go to the Sections and Committees page and click on the underlined phrase "click here" in the paragraph above the list of NMCA officers. The list of Clerks Newsletters will be at the bottom of the page filed by date and title.

August Birthdays

Janice Vanek	Prague	8/2	LaVonna Moslander ...	Pickrell	8/19
Diane Goranson	Crete	8/3	Shawn Smith	Valley	8/20
Teresa Meier	Lincoln	8/4	Paula Darling	Tecumseh	8/20
Michelle Fries	Bayard	8/6	Barbara Nielsen	Inglewood	8/22
Vicky Kellogg	Herman	8/7	Patricia Rule	Bennet	8/23
Rose Hill	Bloomington	8/8	Phyllis Smith	DuBois	8/23
Karen Kleinschmit	Wausa	8/9	Victoria Carlson	Laurel	8/23
Robert Olson	Niobrara	8/10	Deanna Schmit	Cody	8/25
Mary Mulligan	Wood Lake	8/10	Deanna Schmidt	Valentine	8/25
Judy Schott	Nelson	8/11	Patricia Smith	Sprague	8/26
Laurie Killin	Chapman	8/12	Beverly Kimminau	Trumbull	8/27
Lori Streeter	Davey	8/12	Gail Arp	Weston	8/27
Mary Lou Ritter	Lyons	8/12	Mary Lovitt	Crab Orchard	8/28
Dorothy Ann Jenkins	Carroll	8/14	Mary Ketelsen	Center	8/30
Carrie Hansen	North Loup	8/14	Lacie Andreason	Genoa	8/30
Laura Deets	Pleasanton	8/14	Catherine Walker	Phillips	8/30
Connie Hansen	Scotia	8/14	Lola Wentz	Sterling	8/30
Nancy Thornmahlen	Burr	8/14	Shirley Johnson	Bushnell	8/31
Jeanne Stokes	Petersburg	8/15	Kim Egger	Cedar Bluffs	8/31
Jody Kotschwar	Moorfield	8/16	Mary Jean Rogers	Pierce	8/31
Judy McClellan	Burchard	8/18	Angela Roskens	Hadar	8/31
Wendy Pokorney	Surprise	8/18	Angie Bowman	Trenton	8/31
Kim Schilousky	Cedar Rapids	8/19			



Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

JULY 2008

CITIES OF THE FIRST CLASS

- July 1 Chair of the Park and Recreation Commissioners must file with City Clerk an itemized statement of all expenditures of the Park and Recreation Board. (16-697)
- Between July 10
and July 30 Advertise for Class C Liquor License renewals. (53-135.01)
- Between July 15
and August 15 Job titles and salaries of employees shall be published. (19-1102)
- Prior to publication
of notice
of budget hearing Council prepares proposed budget statement and makes it available to the public. (13-504)
- Before August 20 County Assessor certifies to each governing body the current valuation of all property subject to the applicable levy. (13-509)
- Before September 20 Budget Statement filed with County Clerk and State Auditor (13-508)
- Within 10 working days
following meeting or
before next meeting
(whichever is sooner) Clerk to have minutes available for public inspection.
- Within 15 days of
passage Clerk publishes ordinances passed. (16-405)
- Within 30 days
following
Council meeting Clerk publishes official proceedings of meetings, including claims. (19-1102)
- At end of month Clerk files monthly report. (16-317)
- Within 20 days after
end of month Treasurer files monthly financial report. (16-318)
- * * Clerk must prepare agenda prior to next Council meeting. (84-1411)
- End of Each Quarter Report from Depository Banks due. (16-714)

VILLAGES AND CITIES OF THE SECOND CLASS

- Between July 10 and
July 30 Advertise for Class C Liquor License renewals. (53-135.01)
- Between July 15 and
August 15 Job titles and salaries of employees shall be published. (19-1102)
- Prior to publication
of notice
of budget hearing Governing body prepares proposed budget statement and makes it available to the public. (13-504)
- Before August 20 County Assessor certifies to each governing body the current valuation of all property subject to the applicable levy. (13-509)
- Before September 20 Budget statement filed with County Clerk and State Auditor. (13-508)
- Within 10 working days
following meeting or
before next meeting
(whichever is sooner) Clerk to have minutes available for public inspection.
- Within 15 days
of Passage Clerk publishes or posts ordinances passed. (17-613)
- Within 30 days
following
Council meeting Clerk publishes official proceedings of meeting including claims. (19-1102)
- Within 20 days after
end of month Treasurer files monthly financial report. (17-606)
- * * Clerk must prepare agenda prior to next Council or Board meeting. (84-1411)