
NEBRASKA MUNICIPAL CLERKS NEWSLETTER

March 2005



Message from the President

*By Jolynn Weber
Administrator/Clerk/Treasurer
Albion
NMCA President*

I can't believe it, I made it through the week, and what a fun one it was!! One of my goals was to be able to speak in front of my peers without turning red, and having the jitters and butterflies.

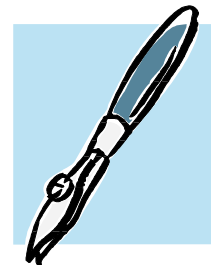
On Monday, I was trying to let it not bother me, but when I got up to speak I could feel the heat from my body overwhelming me, and when that happens I lose all train of thought. My face was turning red, and I was talking rather fast. I wanted to make sure that I didn't forget anything, and, of course, when I was done and back into my seat, I right away thought of two things I forgot to mention. OH, WELL.

As the week went on, it went rather well, the Monday Night Hospitality was fun. Actually, I think those clerks who participated had a blast! And, WOW, what about the Wednesday Night function? Did that get us

in the mood for summer, or what? From there on, the rest of the week was a blur. I think finally by Thursday I was starting to feel comfortable in front of our whole group, I should have as many times as you had to listen to me. And, during the banquet, there were no butterflies, and I didn't feel the heat overcome by body. So I would say it was an attainable goal for me. Thanks to those of you who worked very hard to make the institute a success. And a special thanks to my Northeast Area Clerks Association for a spectacular banquet. You all made it one special evening!! I hope you all are gearing up for the spring and summer days. I know our office is starting to get into full swing. Looking forward to seeing you at the next gathering, the Municipal Accounting and Finance Conference.

THANK YOU THANK YOU THANK YOU!!! to all of my committee chairs. Thanks a bunch for your volunteerism to

keep the NMCA organized. Debra Schaefer (Seward) - Celebration of Clerks; Joan Kovar (David City) - Silent Auction; Sandy Kruml (Ord) - Monday Night Hospitality; Brandi Livingston (Broadwater) - Wed. Night Hospitality; Amy Kuchar (Meadow Grove) - Banquet; Barb Rabe (Wisner) - Honorary Membership; Beth Deck (Norfolk) - Clerk of the Year/Certification; Jane Skinner (Ogallala) - Nominating Committee; Rosie Russell (Gering) - Clerks' Newsletter; Joyce Mick (Bayard) - Clerks' Directory; Linda Jensen (Central City) - History; Kay Dammast (Bellevue) - Education. It was an honor to work with each of you whether it was over the phone, through e-mails, or in person. The Clerks Association has been one of the top associations with which I have had the privilege of working. You all deserve a pat on the back!!





2005 Silent Auction – A success!

The Silent Auction held during the 2005 Clerks' School was again a success. Thanks to all who donated items for the Silent Auction.

We have some very talented Clerks among us. That much was evident by the beautiful handiwork. We had 96 wonderful items donated, which resulted in \$1,339 collected.

Thanks so much to those who donated items and also to those who purchased the items. You, the Clerks, make the auction a success.

Special thanks to my committee members who volunteered to work at the Silent Auction:
Joyce Beck - Crete, Tami



Comte - David City, Irene
Cooper - Bridgeport, Kellie
Crowell - Ravenna, Bonnie
Doremus - Shelton, Nicole
Downey - Arapahoe, Diane
Fries - Franklin, Elaine Hamm -

Neligh, Brenda Kehler -
Greeley, Cindy Keslar -
Ravenna, Kandra Kinne -
Cambridge, and Cynthia
Petersen - Oakland. It was a
great committee to work with
and I really appreciated their
help.

Joan Kovar, City Clerk/Treasurer, David City, Silent Auction Committee Chair

Dream of retirement coming true

To the City Clerks across the State of Nebraska – You are the greatest!

My “dream” of being able to retire is coming true, thanks to all of your contributions. As of today, (I received \$4 more in the mail today) my total retirement fund stands at \$36.61! If I keep my budget real “tight,” I think I can get by!

All kidding aside, you have given me a good laugh, and once again proven the City Clerks Association is the BEST! No other association takes better care of its own than you do! I’ll be around for some time yet, so see you all at the next meeting!

Thank you! – Ona F. Malleck

NMCA President extends thanks to Executive Board members

To the NMCA Executive Board Harold Farrar, Jerry Wilcox, Joan Kovar, Beth Deck, Joyce Mick, Vanee Holtmeier, Deb Schaefer, Jo Leyland.

To my right hand Clerks, words cannot express how wonderful it was working with you over the last four months.

The support and encourage-

ment you gave me means a great deal to me.

I have bonded several life-long friendships with peers I admire and appreciate.

The clock you gave to me is soooo beautiful, and very fitting for play because of the songs on it. I know it will brighten my day.

You all are the best!!!

Your friend, Jolynn



Fremont City Clerk accepted into IIMC Academy

Kimberly A. Volk, CMC, City Clerk of the City of Fremont, has been accepted into the First Level Membership of the IIMC Master Municipal Clerk Academy.

IIMC President Elizabeth H. Kiss, MMC, Municipal Clerk of East Brunswick Township, New Jersey, said: "I am honored to welcome Ms. Volk as a member in the First Level Membership of the IIMC Master Municipal Clerk Academy. She has demonstrated and obtained career development goals which will

aid her in maintaining the quality of excellence required in today's public officials and administrators."

Ms. Volk has been employed with the City of Fremont since July 1995, serving as Deputy City Clerk, before appointment to her current position as City Clerk in August 1998.

She received the IIMC Certified Municipal Clerk's Award in March 1998, and was accepted into the IIMC Master Municipal Clerk Academy Program in December 2001. She joins an

elite group of Municipal Clerks from the State of Nebraska who have achieved membership in the First Level of the IIMC Master Municipal Clerk Academy.

During this sustaining period, she has continued her education by completing IIMC-approved Educational Programs and has completed other seminars and conferences relating to local government.

Active in her professional and civic affiliations, she is a member of the IIMC, Nebraska Municipal Clerks Association, and Three Rivers Clerks Association.

Ms. Volk has been a member of the IIMC since October 1995.

CHEERS!



Mary Kempf says thanks for award

Amazing – Awesome – WOW! It's hard to find the words to describe my feelings in receiving the award for "Outstanding Clerk – 2005 for Second Class Cities" Thank you so very much for this award.

I know that there are many other clerks who are just as deserving and I feel so privileged to be a part of such a great organization.

By being a City Clerk, I know that I have a friend in every community in the state. Not many people can make that statement.

Thanks to everyone for the cards and congratulations. Also

**THANK
YOU**

thanks to the Northeast Nebraska Area Clerks' Association for planning such a great banquet. I also want to thank you for electing me as the District 4 Director. I will try to be a fine representative of our Association.

Thank you for a truly wonderful experience and God Bless you all.

– Mary Kempf, City of West Point

**Mark your calendars
for the
Municipal Accounting
and Finance Conference**

**June 22-24
Ramada Inn, Kearney**



Poster will satisfy USERRA notice requirement

Effective March 10, 2005, employers must provide notice of the rights, benefits, and obligations of employees and employers under the Uniformed Services Employment and Reemployment Rights Act (USERRA).

The U.S. Department of Labor (DOL) has prepared a poster that employers can use to satisfy the notice requirement.

A copy of the poster is available at www.dol.gov/vets/programs/userra/poster.pdf. A DOL news release can be viewed at www.dol.gov/opa/media/press/opa/OPA20050338.htm. Employers can obtain detailed information about USERRA by calling 1-866-4-USA-DOL or by visiting www.dol.gov/vets/programs/userra/.

EPA launching new program to help communities reduce risks from toxic exposure

The EPA is launching a new grant program to help communities understand and reduce the risk of exposure to toxic chemicals. CARE (Community Action for a Renewed Environment) is a new and unique community-based, community-driven, multimedia demonstration program. Through CARE, EPA is offering financial and technical assistance to help communities understand and reduce risks caused by toxics from multiple sources. The CARE program will award \$1.65 million through two levels of funding. Under Level I, communities will receive ap-

proximately \$75,000 to establish collaborative partnerships and set priorities for reducing toxic risks in their environments. Level II offers approximately \$300,000 to communities that already have a broad-based collaborative partnership, have identified priorities, and are ready to implement risk reduction strategies. A total of 10 projects will be funded nationally in FY05. Applications are due May 20. To obtain an application, go to www.epa.gov/air/grants/05-08.pdf. For more information about CARE, visit www.epa.gov/CARE.

The Internet is reshaping modern life

According to the Pew Internet & American Life Project, the Internet has reached into and reshaped many areas of modern life.



The study reports that on a typical day in 2004, 70 million Americans logged onto the Internet. Here's a list of some of the things they are doing while they are logged on. Americans are seeking out romantic partners, gambling, researching genealogy, booking travel reservations, buying and selling things at auctions, checking out health and medical information, accessing government information, getting news, using e-mail, as well as many other activities.

It is becoming the norm to be an Internet user. At first, the Internet was mostly accessed by young, white males – but now it is more mainstream. Women have overtaken Internet usage and more minorities and people with lower incomes are logging on, too.

– *Adapted from
PewInternet.org*



How to register for newsletter e-mail list

Here is how you sign up to have your name placed on the newsletter e-mail list. Through this list, you will be notified of when the latest *Nebraska Municipal Clerks Newsletter* is available to view online.

1) Go to the League's website at <http://lonm.org>. Click on the Sections and Committees tab that appears on the right hand side of the main page. On the Sections and Committees page, immediately under the heading "Sections and Committees," there is a paragraph, which begins with the words "Attention Municipal Clerks."

2) Click on the underlined phrase "Sign-Up," which will link you to a Newsletters Alert Sign-Up Form. Fill out the requested information and create a username and password of your choosing. Click on the box with the words "Sign-Up" in it. Your name and e-mail address is automatically added to the list. When a new newsletter is available, a notice will be sent to you.

3) Later, if you want to remove your name and e-mail address from this list or change your e-mail address, you follow the above directions, but click on the "Sign-In" link. There you can login with your existing information and make the necessary changes.

4) To access the list of newsletters, you can go to the Sections and Committees page and click on the underlined phrase "click here" in the paragraph above the list of NMCA officers. The list of Clerks Newsletters will be at the bottom of the page filed by date and title.

April Birthdays

Charlotte TeBrink	Denton	4/2
Vicki Focken	Douglas	4/2
Cheryl Anderson	Hyannis	4/3
Joyce Hillman	Atkinson	4/5
Chris Gregory	Edgar	4/5
Joan Ross	Lincoln	4/5
Karen Kohmetscher	Blue Hill	4/8
Doris Zuellner	Campbell	4/8
Peggy Hoberscheidt	Syracuse	4/9
Nancy Kopejtko	Atkinson	4/11
Kelly Brooke	Benedict	4/11
Keitha Green	Henry	4/15
Scott Anderson	Paxton	4/17
Lora Skow	Dakota City	4/18
Susan Kleopping	Cozad	4/19
Patricia Borgelt	Tilden	4/19



Jaimee Bailey	Sargent	4/20
Robert Benorden	Gratton	4/21
Deanna Brown	Indianola	4/25
Cinda R. Jones	Randolph	4/29
Bonita Drake	Elmwood	4/30
Connie Brown	Henderson	4/30
Janice Ruhge	South Bend	4/30



Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

MAY 2005

CITIES OF THE FIRST CLASS

- Within 10 days following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of Passage Clerk publishes ordinances passed. (16-405)
- Within 30 days following Council meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- First Day Automatic renewal of beer and liquor licenses (except Class C). (53-124)
- Last Day Clerk files monthly report. (16-317)
- Within 10 days after last day Treasurer files monthly financial report. (16-317)
- * * Clerk must prepare agenda prior to next Council meeting. (84-1411)

CITIES OF THE SECOND CLASS

- Within 10 days following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of Passage Clerk publishes or posts ordinances passed. (17-613)
- Within 30 days following Council meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- First Day Automatic renewal of beer and liquor licenses (except Class C). (53-124)
- Within 10 days after last day Treasurer files monthly financial report. (17-606)
- * * Clerk must prepare agenda prior to next Council meeting. (84-1411)

VILLAGES

- Within 10 days following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of Passage Clerk publishes or posts ordinances passed. (17-613)
- Within 30 days following Board meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- First Day Automatic renewal of beer and liquor licenses (except Class C). (53-124)
- Within 10 days after last day Treasurer files monthly financial report. (17-606)
- * * Clerk must prepare agenda prior to next Board meeting. (84-1411)