

MESSAGE FROM THE PRESIDENT

*Wendy L. McKain, DBA, MBA, MMC
Village Clerk/Treasurer, Village of Trenton
NMCA President*

Thank you for the opportunity to serve as the NMCA President for the 2022-2023 year. I am excited and hope to do a good job. I am not an avid writer as was my predecessor. As a small introduction of myself, I live in Trenton, which is in the southwestern part of the state. I am married and have five children and 10 grandchildren. I live outside of town on 50 acres of land. I like to crochet, however, I do not get the time to do it very often. My former job was Director of Internet Operations for a university system. I was able to work from home before COVID made a lot of people work from home. I earned my Doctorate of Business in 2018. I hope to be able to teach an online class here and there. I have worked for the Village of Trenton for 17 years and will start my 18th year in June 2022. Enough about me and onto business.

The committee members are as follows:

CELEBRATION OF CLERK'S COMMITTEE:

Chairperson: Linda Jensen, Central City, linda@cc-ne.com
Christy Osburn, Cairo, cairovillage@gmail.com

CLERK'S WEDNESDAY HOSPITALITY COMMITTEE:

Chairperson: Erin Saatoff, Beatrice, esaathoff@beatrice.ne.gov
Regina Russell, Jansen, Jansenboardoftrustees@gmail.com
Kellie Crowell, Ravenna, kcrowell@ravennanebraska.net
Wendy McKain, Trenton, wendy.vtrenton@gmail.com
Christy Osburn, Cairo, cairovillage@gmail.com
Raquel Felzien, Franklin, rfelzien@cityoffranklin.net

CLERK'S HISTORY COMMITTEE:

Chairperson: Cathie Walker, Phillips, cwalker41162@yahoo.com
Tamera Loomis, Big Springs, bigsprings.ne.clerk@gmail.com
Kayla Eisenmenger, Oakland, cityclerk@ci.oakland.ne.us
Lori Matchett, David City, lmatchett@davidcityne.com

HONORARY CLERK'S MEMBERSHIP COMMITTEE:

Chairperson: Lea Ann Doak, McCook, lidoak@cityofmccook.com
Kasie Leeling, Stromsburg, deputycityofstromsburg@gmail.com
Linda Blender, Benedict, vob@windstream.net

Continued on next page

MESSAGE FROM THE PRESIDENT

Continued from previous page

NMCA NOMINATING COMMITTEE:

Chairpersons: Linda Jensen, Central City, linda@cc-ne.com
Kimberly Hoesing, Omaha, Kimberly.hoesing@cityofomaha.org
Kandis Koozer, Gretna, Kandis@cityofgretna.com

I believe the committee chairs will be contacting you all to begin planning events and jotting down information to share at the next Clerks Institute and Academy.

Any one going to the IIMC Conference in May? I was able to attend the conference in 2016 when Nebraska hosted it. What an experience that was. I look forward to representing Nebraska at this year's conference in Little Rock, Ark. By the way, Nebraska will be receiving an Association Award, which is based on contributions to the IIMC Foundation from 2020-2021. I would like to thank Buster Brown, former Omaha City Clerk, as he has been instrumental in Nebraska receiving the award.

Remember that the League of Nebraska Municipalities will host the Municipal Accounting and Finance Conference, June 15-17, 2022, at the Younes Conference Center in Kearney.

I will leave you with some inspiration: *“When you give joy to other people, you get more joy in return. You should give a good thought to happiness that you can give out.”* – Eleanor Roosevelt

JUNE BIRTHDAYS

Stacey Jaeschke	Gibbon	6/4
Debora Daly	Mullen	6/7
June Went	Humphrey	6/8
Sandy Kruml	Ord	6/10
Diane Rosenfelt	Benkelman	6/14
Nick Nystrom	Eagle	6/14
Melissa Hansen	Union	6/14
Jean Thiele	York	6/16
Jackie Herley	Spalding	6/18
Mark Stracke	Stuart	6/18
Misty Bussinger	Gothenburg	6/19
Carol Woerlen	Julian	6/20
Cheryl Walker	Harvard	6/22
Laura Berthelsen	St. Paul	6/23
Stacey Anderson	Stapleton	6/24
Joan Hultquist	Rosalie	6/25



Nadine Link	Malcolm	6/27
Mindi Laaker	Bennington	6/29
Deborah Craig	Jansen	6/29
Renee Johansen	Osceola	6/29
Michele Lincoln	Bennet	6/30

**NEBRASKA MUNICIPAL CLERKS ASSOCIATION – GENERAL MEMBERSHIP MEETING MINUTES
RAMADA MIDTOWN HOTEL – GRAND ISLAND, NEB. – MARCH 17, 2022**

The Nebraska Municipal Clerks Association General Membership meeting was held at the Ramada Midtown Hotel in Grand Island, Neb. on March 17, 2022. President Linda Jensen of Central City called the meeting to order at 8 a.m.

ATTENDING: President Linda Jensen of Central City, 1st Vice President Wendy McKain of Trenton, 2nd Vice President Elizabeth Butler of Omaha, Secretary/Treasurer Erin Saathoff of Beatrice, District 1 Director Janine Schmidt of Morrill, District 2 Director Kandra Kinne of Cambridge, District 3 Director Raquel Felzien of Franklin, District 5 Director Tammy Tisdall of Gretna, Past President RaNae Edwards of Grand Island, and Ellen Freeman-Wakefield of UNO. There were one hundred-fifty-three (153) members present.

ABSENT: District 4 Director Denise Petersen of Ponca.

CONSIDERATION OF APPROVAL OF THE MINUTES OF THE FEB. 28, 2022 GENERAL MEMBERSHIP MEETING HELD AT THE CORNHUSKER MARRIOTT HOTEL, LINCOLN, NEB: Moved by Connie Jo Beck of St. Paul, seconded by Lanette Doane of Ansley, to approve the minutes of the Feb. 28, 2022 General Membership meeting. **VOTE:** Ayes – All; Nays – None. MOTION CARRIED.

REPORTS OF OFFICERS

APPROVAL OF TREASURER’S REPORT and CONSIDERATION OF CLAIMS: Secretary/Treasurer Erin Saathoff of Beatrice reported as of Feb. 28, 2022, the account balance is \$60,937.41 and CD balance is \$50,000. Two (2) claims have been submitted for payment. President Linda Jensen of Central City submitted a claim in the amount of \$1,191.15 for reimbursement for the Thursday Banquet and Board Member gifts. Secretary/Treasurer Erin Saathoff of Beatrice submitted a claim in the amount of \$197.72 for the Wednesday Night Vendor Hospitality event expenses. There also was a deposit of \$450 from three (3) vendors (Filament Essential Services, Miller & Associates, and Ameritas) to go toward the food expenses for the Wednesday Night Vendor Hospitality event. Moved by 2nd Vice President Elizabeth Butler of Omaha, seconded by Kellie Crowell of Ravenna, that the Treasurer’s Report be approved. **VOTE:** Ayes – All; Nays – None. MOTION CARRIED.

REPORTS OF THE STANDING COMMITTEES

AWARDS – CLERK OF THE YEAR – BETTY McGUIRE, WAYNE: Betty McGuire of Wayne reported the three (3) winners for Clerk of the Year have been selected. McGuire encouraged everyone who receives a nomination to complete the paperwork for consideration and stated it is an honor to be nominated.

CERTIFICATION/MEMBERSHIP – TAMMY TISDALL, GREтна: District 5 Director Tammy Tisdall of Gretna reported there were eighteen (18) clerks who received their CMCs or MMCs in 2021. Twelve (12) of those clerks will be in attendance and recognized during the banquet this evening.

EDUCATION – TAMMY TISDALL, GREтна: District 5 Director Tammy Tisdall of Gretna reminded

MESSAGE FROM THE PRESIDENT

Continued from previous page

everyone to complete his or her assessment in order to receive credit for attending the sessions held this week. Tisdall also encouraged everyone to complete the conference assessment, which is used to help plan future events.

LEGISLATIVE COMMITTEE – LeAnn BROWN, OSHKOSH: Brown stated there was nothing new to report.

REPORTS OF SPECIAL COMMITTEES

CELEBRATION OF CLERKS – RaNae EDWARDS, GRAND ISLAND: President Linda Jensen of Central City thanked RaNae for planning the Celebration of Clerks event this morning.

CLERK'S HISTORY – Cathie WALKER, PHILLIPS: President Linda Jensen of Central City reported that she and Walker have been working on a history book for all clerks and their cities/villages and urged all in attendance to provide any information they may have of their city/village to be included in the history book.

CLERKS NEWSLETTER – Linda JENSEN, CENTRAL CITY: President Linda Jensen of Central City stated it has been an honor serving as President for the past three (3) years, due to these unprecedented times and she will be submitting her last newsletter in March. Jensen hoped that all members have enjoyed the newsletters.

HONORARY MEMBERSHIP – Lea Ann DOAK, McCOOK: Lea Ann Doak of McCook presented a list of Honorary Members. Doak stated there are two (2) clerks on the list that do not have a municipality listed and asked those in attendance to provide this information to her if they are aware of that information.

NOMINATING COMMITTEE – RaNae EDWARDS, GRAND ISLAND: Past President RaNae Edwards of Grand Island stated the ballot has been filled for all positions. Edwards noted if anyone wishes to be considered for a position next year, he or she will need to submit an application to the Nominating Committee.

SCHOLARSHIP FUND – Wendy McKAIN, TRENTON: 1st Vice President Wendy McKain of Trenton stated approximately \$10,000 in scholarships were awarded.

THURSDAY NIGHT BANQUET – HEARTLAND CLERKS ASSOCIATION – LINDA JENSEN, CENTRAL CITY: President Linda Jensen of Central City asked the members of the Heartland Clerks Association to meet at 5 p.m. tonight to help decorate for the banquet. Social will begin at 6 p.m., with the banquet beginning at 6:30 p.m.

Continued on next page

MESSAGE FROM THE PRESIDENT

Continued from previous page

VENDOR SPONSORSHIP COMMITTEE – DISTRICT 1 DIRECTOR RAQUEL FELZIEN, FRANKLIN and SECRETARY/TREASURER ERIN SAATHOFF, BEATRICE: There was no update.

WEDNESDAY HOSPITALITY EVENT – ERIN SAATHOFF - BEATRICE, KANDRA KINNE - CAMBRIDGE, RAQUEL FELZIEN – FRANKLIN, JANINE SCHMIDT – MORRILL: President Linda Jensen of Central City stated the Wednesday Hospitality Event was a well-received event and thanked everyone for attending.

NEW BUSINESS

DISCUSSION AND MOTION TO ASSIGN THE ANNUAL HOSPITALITY EVENT TO THE 2ND VICE PRESIDENT: President Linda Jensen of Central City stated she would propose the by-laws be changed to have the 2nd Vice President be responsible for organizing the Annual Wednesday Night Hospitality event. Jensen stated the 2nd Vice President used to be in charge of organizing the silent auction, however, the auction is no longer held. Moved by Jan Buoy of Long Pine, seconded by Shirley Harbin of Bellevue, to assign the annual hospitality event duties to the 2nd Vice President. **VOTE:** Ayes – All; Nays – None. MOTION CARRIED.

DISCUSSION AND MOTION TO RAISE THE DUES TO THE FOLLOWING: (NOTE: THE DUES ARE ANNUAL AND SET TO BEGIN AT THE BEGINNING OF EACH FISCAL YEAR – OCT. 1ST)

1st Class City - \$150

2nd Class City - \$100

Villages - \$50

Each additional member from the same municipality - \$50

President Linda Jensen of Central City presented the proposed dues increase. A member present inquired why the Board Members and Officers are asking for an increase. Jensen stated NMCA plans to reapply to host an IIMC Conference in the future and that requires a sizeable down-payment showing that you are committed. Ellen Freeman-Wakefield of UNO stated that one (1) benefit that will be offered will be virtual trainings offered by UNO on a quarterly basis. Freeman-Wakefield also noted that while the NMCA Institute and Academy Conference fees have not been increased, the costs associated with putting on a conference of this stature have significantly increased. 2nd Vice President Eliza Butler of Omaha stated UNO would like to increase the stipend given to the speakers, as currently they are being paid at a low rate. Lanette Doane of Ansley inquired if this increase will go toward additional scholarships and it was determined the dues are a separate budget line item and would not go towards providing additional funding for scholarships. Betty McGuire of Wayne inquired when the dues were last raised. No one in attendance could recall. Moved by Connie Jo Beck of St. Paul, seconded by Kelly Oelke of Hickman, to raise the NMCA dues as presented. **VOTE:** Ayes – All; Nays – None. MOTION CARRIED.

DISCUSSION AND MOTION ON THE NMCA LOGO:

Secretary/Treasurer Erin Saathoff of Beatrice brought forward three (3) proposed images to be voted on and adopted as a new NMCA logo. Past President RaNae Edwards of Grand Island moved that NMCA Logo #2, as presented in the distributed packet, be adopted.

Continued on next page

MESSAGE FROM THE PRESIDENT

Continued from previous page

Moved by Christine Sankey of Snyder, seconded by Kristine Beard of Bassett, that discussion be opened for suggestions to the proposed logos. Sankey suggested amending the proposed logos to include the NMCA established date.

Moved by Christine Sankey of Snyder, seconded by Konnie Jividen of Palmyra, that the proposed logo be amended to include the NMCA established date. **VOTE:** Ayes – All; Nays – None. MOTION CARRIED.

Moved by Past President RaNae Edwards of Grand Island, seconded by Christine Sankey of Snyder, that NMCA Logo #2, as amended, be adopted. **VOTE:** A vote was held by showing of the hands and the Ayes have it. MOTION CARRIED.

DISCUSSION AND MOTION ON THE NMCA LAPEL PINS:

Moved by Lori Rezny of Wilber, seconded by Stephanie Kinnamon of Lyman, that NMCA Logo #3 be adopted as the NMCA lapel pin. **VOTE:** A vote was held by showing of the hands and the Ayes have it. MOTION CARRIED.

Moved by Christine Sankey of Snyder, seconded by Kellie Crowell of Ravenna, to recall the vote on the NMCA Logo #3 lapel pin. **VOTE:** A vote was held by showing of the hands and the Ayes have it. MOTION CARRIED.

Moved by John Schwab, seconded by Kelsey Sisouvong of Crete, to reconsider adopting NMCA Logo #3 as the NMCA logo. **VOTE:** A vote was held by showing of the hands and the Nays have it. MOTION LOST.

Moved by Kellie Crowell of Ravenna, seconded by Lanette Doane, that NMCA Logo #2 as amended and adopted previously during this meeting, be used as the lapel pin. **VOTE:** A vote was held by showing of the hands and the Ayes have it. MOTION CARRIED.

ELECTION OF OFFICERS AND BOARD MEMBERS: (NOTE: THE NEWLY ELECTED OFFICERS WILL TAKE OVER ON APRIL 1ST) NOMINEES ARE:

President - Wendy McKain, Trenton

1st Vice President - Eliza Butler, Omaha

2nd Vice President - Erin Saathoff, Beatrice

Secretary/Treasurer - Kimberly Hoesing, Omaha

District 3 Director - Lauren Brandt, Kearney

District 4 Director - Dana Klabenes, Neligh

District 5 Director - Tammy Tisdall, Gretna

Moved by Kayla Eisenmenger of Oakland, seconded by Cathie Walker of Phillips, that the Officers and Board Members be elected as presented. **VOTE:** Ayes – All; Nays – None. MOTION CARRIED.

COMMUNICATIONS: There were no communications.

UNFINISHED BUSINESS: There was no unfinished business.

Continued on next page

MESSAGE FROM THE PRESIDENT

Continued from previous page

GENERAL DISCUSSION: The IIMC Annual Conference 2022 will be held in Little Rock, Ark., May 22-25, 2022. Approximately ten (10) clerks who were in attendance plan on attending that conference.

ADJOURNMENT: The next meeting will be held during the Municipal Accounting and Finance Conference in Kearney in June. There being no further business, the meeting was adjourned at 8:50 a.m.

Respectfully submitted:

*Erin Saathoff, CMC
NMCA Secretary/Treasurer*

NEBRASKA MUNICIPAL CLERKS ASSOCIATION - EXECUTIVE BOARD MEETING MINUTES RAMADA MIDTOWN HOTEL, GRAND ISLAND, NEB. – MARCH 17, 2022

The Nebraska Municipal Clerks Association Executive Board met at the Ramada Midtown Hotel in Grand Island, Nebraska on March 17, 2022. President Linda Jensen of Central City called the meeting to order at 11:24 a.m.

ATTENDING: President Linda Jensen of Central City, 1st Vice President Wendy McKain of Trenton, 2nd Vice President Elizabeth Butler of Omaha, Secretary/Treasurer Erin Saathoff of Beatrice, Past President RaNae Edwards of Grand Island, District 1 Director Janine Schmidt of Morrill, District 2 Director Kandra Kinne of Cambridge, District 3 Director Raquel Felzien of Franklin, District 5 Director Tammy Tisdall of Gretna, and Ellen Freeman-Wakefield of UNO.

ABSENT: District 4 Director Denise Petersen of Ponca.

CONSIDERATION OF APPROVAL OF THE MINUTES FROM THE FEBRUARY 28, 2022 EXECUTIVE BOARD MEETING: Ellen Freeman-Wakefield of UNO noted the dollar amount of the stipends for speakers should be changed from \$350 to \$300. Secretary/Treasurer Erin Saathoff of Beatrice stated she will amend the minutes to reflect the correct dollar amount. Moved by Raquel Felzien of Franklin, seconded by Janine Schmidt of Morrill, to approve the minutes of the Feb. 28, 2022 Executive Board meeting, as amended. **VOTE:** Ayes – All; Nays – None. MOTION CARRIED.

APPROVAL OF TREASURER'S REPORT and CONSIDERATION OF CLAIMS: Secretary/Treasurer Erin Saathoff of Beatrice reported as of Feb. 28, 2022, the account balance is \$60,937.41 and CD balance is \$50,000. Two (2) claims have been submitted for payment. President Linda Jensen of Central City submitted a claim in the amount of \$1,191.15 for reimbursement for the Thursday Banquet and Board Member gifts. Secretary/Treasurer Erin Saathoff of Beatrice submitted a claim in the amount of \$197.72 for the Wednesday Night Vendor Hospitality event expenses. There also was a deposit of \$450 from three (3) vendors (Filament Essential Services, Miller & Associates, and Ameritas) to go toward the food expenses for the Wednesday Night Vendor Hospitality event.

Continued on next page

**NEBRASKA MUNICIPAL CLERKS ASSOCIATION - EXECUTIVE BOARD MEETING MINUTES
RAMADA MIDTOWN HOTEL, GRAND ISLAND, NEB. – MARCH 17, 2022 (con't.)**

Continued from previous page

District 1 Director Janine Schmidt of Morrill presented a claim in the amount of \$37.63 for a fruit basket for the best Hawaiian attire winner at the Wednesday Night Vendor Hospitality event.

1st Vice President Wendy McKain of Trenton presented a claim in the amount of \$534.47 for the following claims:

President's Plaque for 2021-22 in the amount of \$93.73.

President's Plaque for 2020-21 and 2019-20 in the amount of \$176.76.

President's Gift in the amount of \$263.98.

Past President RaNae Edwards of Grand Island presented a claim in the amount of \$146.07 for programs for the Celebration of Clerks event.

Secretary/Treasurer Saathoff presented a claim in the amount of \$148.99 for the following claims:

- 250 vendor scavenger hunt printed cards in the amount of \$48.99.
- Two (2) gift cards for participation in the Vendor Scavenger Hunt in the amount of \$100.00.

President Linda Jensen of Central City presented a claim for the Past President's gift in the amount of \$183.61.

District 5 Director Tammy Tisdall of Gretna presented a claim for certificate paper and covers for CMC & MMC certificates in the amount of \$65.65.

President Linda Jensen of Central City presented revenue received of \$840 for meals of extra guests attending the banquet.

Moved by Raquel Felzien of Franklin, seconded by RaNae Edwards of Grand Island, that the Treasurer's Report and submitted claims be approved. **VOTE:** Ayes – All; Nays – None. MOTION CARRIED.

COMMUNICATIONS: There were no communications.

GENERAL DISCUSSION

UPDATE AND DISCUSSION ON THE HOSPITALITY EVENT – 2022: President Linda Jensen of Central City stated the Wednesday Hospitality Event was a well-received event. Jensen noted the bylaws will need to be changed as a result of the vote held during the General Membership meeting this morning, to assign the planning of the annual hospitality event to the 2nd Vice President.

DISCUSSION AND MOTION TO PULL ADDITIONAL FUNDS FOR THE 2022 SCHOLARSHIPS: Ellen Freeman-Wakefield reported to the Board and Officers that Piper Sandler reduced their scholarship contribution amount to \$1,500, instead of \$3,000 as originally promised. District 2 Director Kandra Kinne of Cambridge inquired why they reduced their contribution and Freeman-Wakefield explained they told her they did not have as good of a year as they had hoped. Moved by Wendy McKain of Trenton, seconded by Tammy Tisdall of Gretna, to transfer \$1,500 from the general fund to the scholarship line. **VOTE:** Ayes – All; Nays – None. MOTION CARRIED.

Continued on next page

**NEBRASKA MUNICIPAL CLERKS ASSOCIATION - EXECUTIVE BOARD MEETING MINUTES
RAMADA MIDTOWN HOTEL, GRAND ISLAND, NEBRASKA – MARCH 17, 2022 (con't.)**

Continued from previous page

2022 CLERKS INSTITUTE AND ACADEMY REVIEW – ELLEN FREEMAN-WAKEFIELD, UNO: Ellen Freeman-Wakefield of UNO, reported the 2022 NMCA Institute and Academy has gone well so far. Freeman-Wakefield stated she will have to make an adjustment on total credit hours those clerks completing assessments will receive, due to two (2) sessions not filling the required two (2) hours. Freeman-Wakefield stated they will go out for bids for the location of the conference for 2024 and 2025. Freeman-Wakefield also reported there has been some confusion regarding the LB 781 treasurer hour requirement and several clerks have asked for more of those hours to be available during this conference. However, this conference is for municipal clerk training. It was noted that those needing treasurer's hours could receive them during the Municipal Accounting and Finance Conference that is held annually, as well as several other conferences that the League of Nebraska Municipalities puts on.

DISCUSSION AND CONSIDERATION OF PURCHASING NMCA LAPEL PINS: Secretary/Treasurer Erin Saathoff of Beatrice volunteered to order NMCA lapel pins of the new NMCA Logo that was voted on during the General Membership meeting this morning, to be handed out at the IIMC Annual Conference. Remaining lapel pins will be distributed to the NMCA members. A total of \$1,000 has been budgeted.

2023 CLERKS INSTITUTE AND ACADEMY: Ellen Freeman-Wakefield of UNO stated the conference will be held at the Holiday Inn in Kearney, Neb. next year. Freeman-Wakefield plans to change the Thursday Association Luncheon to a lunch on your own, allowing fifteen (15) minutes to the Thursday morning Business Meeting. Freeman-Wakefield stated the Executive Board Meeting will be held over the lunch hour on Thursday, as well. Making these changes will bring the total educational hours to 32.75 for the Institute. Freeman-Wakefield suggested the Vendor Committee invite vendors to attend on an "invite only" once it is determined the number of vendors that will be allowed to attend. Freeman-Wakefield noted the room rate will be \$114/room/night, NMCA will have six (6) suites for speakers, and the food gratuity will be added, with the percentage being somewhere between eighteen percent (18%) to twenty-two percent (22%).

DISCUSSION ON DIVIDING THE NMCA SECRETARY/TREASURER POSITION: President Linda Jensen of Central City stated Secretary/Treasurer Erin Saathoff of Beatrice asked that this item be placed on the agenda for consideration. Saathoff explained that her Area Association has a set Treasurer position which works well. Saathoff noted in her position she does not handle finances and it may be best to have someone more consistent in the position rather than having a constant turnover. Saathoff also stated this would offer an additional leadership position for those interested. 2nd Vice President Eliza Butler of Omaha stated she would support this change. District 2 Director Kandra Kinne of Cambridge suggested setting a five (5) year term for the treasurer's position. Past President RaNae Edwards of Grand Island inquired what would happen if the person in the treasurer's position was not doing an acceptable job. District 5 Director Tammy Tisdall of Gretna suggested adding a

**NEBRASKA MUNICIPAL CLERKS ASSOCIATION - EXECUTIVE BOARD MEETING MINUTES
RAMADA MIDTOWN HOTEL, GRAND ISLAND, NEBRASKA – MARCH 17, 2022 (con't.)**

Continued from previous page

clause in the by-laws that would allow the Board and Officers to appoint a new person if the job is not being performed sufficiently. This item will be brought to a future General Session meeting for consideration.

BY-LAWS UPDATE: President Linda Jensen of Central City reported after the vote during the General Session this morning the by-laws need to be changed to reflect the increase of the NMCA Membership Dues as follows:

First Class Cities - \$150

Second Class Cities - \$100

Villages - \$50

Additional Members From the Same Municipality - \$50

Jensen also noted the 2nd Vice President duties need to be changed to assign the annual hospitality event duties to the position. Discussion was held regarding other committees or duties that could possibly be combined or eliminated.

ADJOURNMENT: The next meeting will be held during the Municipal Accounting and Finance Conference in Kearney in June. There being no further business, the meeting was adjourned at 12:10 p.m.

Respectfully submitted:

*Erin Saathoff, CMC
NMCA Secretary/Treasurer*

Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

JUNE 2022

CITIES OF THE FIRST CLASS

- Within 10 working days following meeting or before next meeting (whichever is sooner).....Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of Passage.....Clerk publishes ordinances passed. (16-405)
- As determined by the Mayor and CouncilBoard of Equalization meets. (16-707)
- Within 30 days following Council meeting.....Clerk publishes official proceedings of meetings, including claims. (19-1102)
- Within 20 days after end of month.....Treasurer files monthly financial report. (16-318)
- * *Clerk must prepare agenda prior to next Council meeting. (84-1411)

CITIES OF THE SECOND CLASS

- Within 10 working days following meeting or before next meeting (whichever is sooner).....Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of Passage.....Clerk publishes or posts ordinances passed. (17-613)
- Within 30 days following Council meeting.....Clerk publishes official proceedings of meeting. (19-1102)
- Within 20 days after end of month.....Treasurer files monthly financial report. (17-606)
- * *Clerk must prepare agenda prior to next Council meeting. (84-1411)

VILLAGES

- Within 10 working days following meeting or before next meeting (whichever is sooner).....Clerk to have minutes available for public inspection. (84-1413)
- Within 15 days of Passage.....Clerk publishes or posts ordinances passed. (17-613)
- Within 30 days following trustees' meeting.....Clerk publishes official proceedings of meeting, including claims. (19-1102)
- Within 20 days after end of month.....Treasurer files monthly financial report. (17-606)
- * *Clerk must prepare agenda prior to next Board meeting. (84-1411)