

## MESSAGE FROM THE PRESIDENT

*RaNae Edwards, MMC, City Clerk, City of Grand Island  
NMCA President*

**SCHOOLS ARE OUT**, the weather is warm and the pools are open, which means summer must be right around the corner. It doesn't seem possible. Where did the months go? This means nothing changes for us except more work and upcoming budgets. Joy, joy! I hope everyone had a great Memorial Day weekend.

**CONGRATULATIONS** to Ellen Freeman-Wakefield for being awarded the IIMC Institute Director of the Year Award at the 72nd IIMC Annual Conference in Norfolk, Va. This is a well-deserved award and we can be thankful that Ellen is our Institute Director. Ellen – thank you so much for all you do for us. We are so proud of you!!

**Here is a link** to Ellen's acceptance speech – [Ellen Freeman Speech NMCA](#) – at the 72nd IIMC Annual Conference held on May 21, 2018. (Job well done Ellen!)

**The IIMC 72nd ANNUAL CONFERENCE** was outstanding. What an honor it was to represent the Nebraska Municipal Clerk's Association as President of NMCA. The opening ceremony with the parade of flags is always a highlight and sends chills up and down my spine. The sessions and speakers were great. I met a lot of new Clerks from around the world and reconnected with ones I've met over the years. What a great networking opportunity. I always come away thinking I don't have it so bad and life is really pretty good where I am.



*Institute Director Ellen Freeman-Wakefield and IIMC President Mary Kayser.*

**IIMC BOARD OF DIRECTORS** had its board meeting May 19. As one of your Region VIII Directors, I wanted to update you on some important news. IIMC will launch a \$100 scholarship for online courses. If you are working on your CMC or MMC designations, please take advantage of this scholarship.

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## MESSAGE FROM THE PRESIDENT

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**REMEMBER that the 2018** League of Nebraska Municipalities Municipal Accounting & Finance Conference will be held in Lincoln June 20-22, 2018 at the Graduate (formerly Holiday Inn) Hotel.

**FATHER'S DAY** is Sunday, June 17. If your father is still living, let him know how much you appreciate him. My father passed away two years ago and there isn't a day goes by that I don't think about him. There are many missed opportunities I wish I could recapture.

*"My father didn't tell me how to live; he lived and let me watch him do it." – Clarence Budington Kelland, author.*

**Great dads know** that telling your child to do something is a recipe for complaining, but working alongside your child is a recipe for lifelong success and adoration.

**ENJOY THE MONTH OF JUNE** and make sure to take some time for yourself.

*RaNae Edwards, MMC, NMCA President  
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*Region VIII Board of Directors  
Elizabeth Burke, Flagstaff, Ariz. and RaNae Edwards,  
Grand Island, NE*



## Clerk of the Year

*Editor's note:* In last month's *Clerks Newsletter*, I did not have the names of Linda Jensen's family when the newsletter was sent out. As you know, Linda received Clerk of the Year honors. I have the names of her family now and would like to run a complete caption with the photo to the left.

*Linda Jensen, Central City Clerk/Treasurer, center with plaque. From left is daughter, Lacey Jensen; husband Les Jensen; son, Landon Jensen and his family, including Kimmera and granddaughter Lilliam Jensen.*

## Clerk scholarship opportunity

**Hi! Did you know** your municipality and clerk can receive scholarship monies to help with the cost of attending the Nebraska Clerks Institute and Academy?

**Fondly referred to as “Clerk School,”** it’s an annual opportunity to receive education on the many responsibilities of the city/village clerk and network with other clerks and professionals.

**The Southeast Clerks Association** is offering \$20 Nebraska Super Clerk bracelets to raise funds for three \$250 scholarships to the 2019 Nebraska Clerk Institute and Academy! Click here to see the flyer and consider purchasing a \$20 bracelet for your hardworking Super Clerk!

**Municipal Clerks Week** is May 6-12 this year – and what a nice way to show your appreciation and recognize the accomplishments of your municipal clerk!



**Bracelets can be picked up** at Hickman City Hall or to receive a bracelet by mail, please send \$25 (includes \$5 for shipping) payment to Southeast Area Clerks Association, Attn: Kelly Oelke, PO Box 127, Hickman, NE 68372.

## JUNE BIRTHDAYS

Sandy Psota.....	Burwell .....	6/1
Joan Kovar.....	David City.....	6/1
Tricia Mareno .....	Imperial .....	6/3
La Donna Koch.....	Hildreth.....	6/4
Sabrina Ohnmacht .....	Bellevue.....	6/7
Tina Snider.....	Clearwater .....	6/7
Tammy Sherman .....	Lodgepole .....	6/7
Debora Daly.....	Mullen.....	6/7
Karen Margheim.....	Shickley.....	6/7
June Went.....	Humphrey.....	6/8
Michaela Luckey.....	Columbus .....	6/10
Sandy Kruml.....	Ord .....	6/10
Missy Waldo.....	Republican City .....	6/12
Nick Nystrom.....	Eagle.....	6/14
Cindy Moran .....	Peru.....	6/15
Jean Thiele.....	York.....	6/16



Mark Stracke .....	Stuart.....	6/18
Carol Woerlen .....	Johnson .....	6/20
Mary Peschel .....	Schuyler .....	6/20
Nadine Link .....	Malcolm.....	6/27
Lori Rezny.....	Wilber .....	6/28
Mindi Laaker .....	Bennington .....	6/29
Renee Johansen .....	Osceola.....	6/29

# Municipal Legal Calendar

## (All statute citations to Revised Statutes of Nebraska)

### AUGUST 2018 CITIES OF THE FIRST CLASS

Within 10 days following meeting or before next meeting (whichever is sooner) ..... Clerk to have minutes available for public inspection. (84-1413)

Within 15 days of Passage..... Clerk publishes ordinances passed. (16-405)

Within 30 days of Council meeting..... Clerk publishes official proceedings of meeting, including claims. (19-1102)

August 1 ..... Political subdivisions subject to city levy submit preliminary request for levy allocation to City Council. (77-3443)

Prior to Notice of Budget Hearing.. Proposed annual or biennial budget statement available to public. (13-504) \*

Before August 15..... Job titles and salaries of employees shall be published. (19-1102)

On or before August 20..... Should have received the current taxable value of all property subject to levy from the County Assessor. (13-509)

On or before September 1..... City Council determines the final allocation of levy authority for its subdivisions (77-3443)

On or before September 20 ..... File adopted budget statement with County and State Auditor's Office (13-508)\*

On or before September 20 ..... File information on tradenames and interlocal agreements with State Auditor's Office

Within 20 days after end of month. Treasurer files monthly financial report. (16-318)

\* \* ..... Clerk must prepare agenda prior to next Council meeting. (84-1411)

### CITIES OF THE SECOND CLASS

Within 10 days following meeting or before next meeting (whichever is sooner) ..... Clerk to have minutes available for public inspection. (84-1413)

Within 15 days of Passage..... Clerk publishes ordinances passed. (17-613)

Within 30 days of Council meeting. Clerk publishes official proceedings of meeting, including claims. (19-1102)

August 1 ..... Political subdivisions subject to city levy submit preliminary request for levy allocation to City Council. (77-3443)

Prior to Notice of Budget Hearing.. Proposed annual or biennial budget statement available to public. (13-504) \*

Before August 15..... Job titles and salaries of employees shall be published. (19-1102)

On or before August 20..... Should have received the current taxable value of all property subject to levy from the County Assessor. (13-509)

On or before September 1..... City Council determines the final allocation of levy authority for its subdivisions (77-3443)

On or before September 20 ..... File adopted annual or biennial budget statement with County and State Auditor's Office (13-508) \*

On or before September 20 ..... File information on tradenames and interlocal agreements with State Auditor's Office

Within 20 days after end of month. Treasurer files monthly financial report. (17-606)

\* \* ..... Clerk must prepare agenda prior to next Council meeting. (84-1411)

### VILLAGES

Within 10 days following meeting or before next meeting (whichever is sooner) ..... Clerk to have minutes available for public inspection. (84-1413)

Within 15 days of Passage..... Clerk publishes ordinances passed. (17-613)

Within 30 days of Board of Trustees' meeting..... Clerk publishes official proceedings of meeting, including claims. (19-1102)

August 1 ..... Political subdivisions subject to village levy submit preliminary request for levy allocation to Village Board. (77-3443)

Prior to Notice of Budget Hearing.. Proposed annual or biennial budget statement available to public. (13-504) \*

Before August 15 ..... Job titles and salaries of employees shall be published. (19-1102)

On or before August 20..... Should have received the current taxable value of all property subject to levy from the County Assessor. (13-509)

On or before September 1..... Village Board determines the final allocation of levy authority for its subdivisions (77-3443)

On or before September 20 ..... File adopted annual or biennial budget statement with County and State Auditor's Office. (13-508) \*

On or before September 20 ..... File information on tradenames and interlocal agreements with State Auditor's Office

Within 20 days after end of month. Treasurer files monthly financial report. (17-606)

\* \* ..... Clerk must prepare agenda prior to next Village Board meeting (84-1411)

\* Does not apply to cities with a biennial budget that are in the second year of the biennial budget period.