

Join Us at the 2027 Nebraska Municipal Clerk's Institute and Academy!

La Vista Hotel & Conference Center

March 7 - 12, 2027



NEBRASKA MUNICIPAL CLERK'S ASSOCIATION

Quarterly Newsletter - June 2026



A Message from the President - Derek Bargmann

Summer Greetings!

As I reflect on these past few (busy) months, I want to express my gratitude in representing Nebraska at IIMC 2026. I did my best to display the values I see in all of you: friendliness, professionalism, fun, and dedication. It was wonderful the week with this wonderful group pictured to the left. We are part of such a wonderful Association.

Before I know it, March will be here and a new voice will be leading you. I've always subscribed to the thought things should be left better than you found them. To that end, my focus will be working with the Board, special committees, and all of you to accomplish the following measures the best as is possible:

1. Connection: Board to Member, Member to Member
2. Promoting IIMC / Encouraging CMC or MMC Cert
3. Maximizing our NMCA Conference Schedule

More to come on these items as I have informed the Board what this means exactly.

In this newsletter:

- NMCA 2026 Wrap-Up
- IIMC 2026 Recap
- Lots of Pictures
- Data Collection Pilot



PRESIDENT - DEREK BARGMANN, SEWARD
1ST VICE PRESIDENT - RAQUEL FELZIEN, FRANKLIN
2ND VICE PRESIDENT - ERIN SAATHOFF, BEATRICE
SECRETARY - KAYLA EISENMENGER, OAKLAND
TREASURER - TAMMY TISDALL, GRETNA
PAST PRESIDENT - KELLIE CROWELL, RAVENNA
DISTRICT 1 DIRECTOR - JANINE SCHMIDT, MORRILL
DISTRICT 2 DIRECTOR - SHELBY MORRISON, HERSHEY
DISTRICT 3 DIRECTOR - DIXIE SICKELS, ARAPAHOE
DISTRICT 4 DIRECTOR - PAM VANDER VEEN, WAKEFIELD
DISTRICT 5 DIRECTOR - DEANNA PERRY, SHELBY

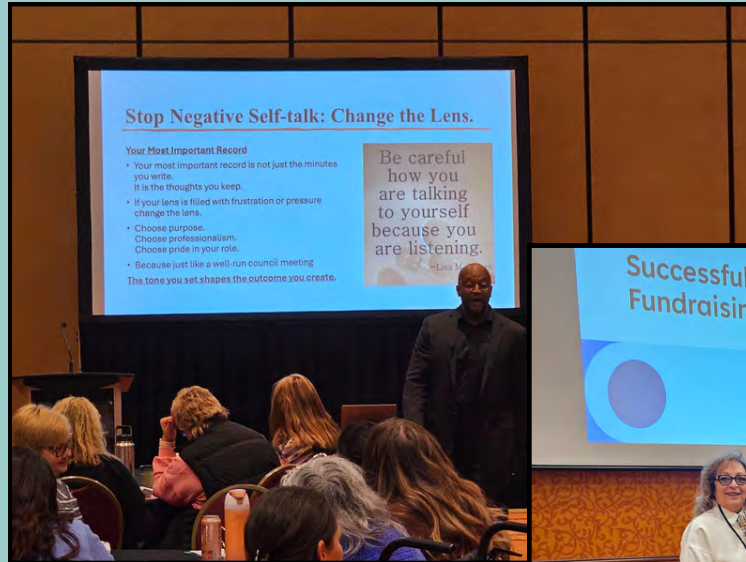
50TH NMCA CONFERENCE: WRAP-UP

La Vista, NE: Mar 15 - 20, 2026

The Nebraska Municipal Clerk's Association (NMCA) celebrated its 50th year with a weeklong conference at the La Vista Conference Center. The 2026 conference included 223 total attendees, including 47 new clerks. The theme of the week - 'Cheers to 50 Years' - was to celebrate where we are, where we came from, and where we are going as an association. It was my honor to serve as the President during this meaningful year and to join the ranks of those who have served before. Please let the Board know how we can make 2027 even better. The 2028-2029 locations will be requested for proposal later this year. A note before a day-by-day recap - the 2026 conference operated at a loss, thus it is likely that the 2027 registration price will increase.

Monday, March 16th

The 2026 conference began with greeting from Director Freeman-Wakefield and the group then heard an inspiring speech from Aaron Davis about leading through the adversity each of us face. The afternoon sessions included a deep dive about how the American governmental system impacts our work, and a lessons from successful fundraising delivered by Barb Straub of Hemmingford. A session answering your CMC and MMC questions also was held. Something that was brought back was the informal Monday night 'meet-up' - it was a good way to unwind and meet some new friends. Already planning the meet-up to be bigger and better for 2027!



Monday pictures:

Top: Speaker Aaron Davis encouraging us to be kind to ourselves

Right: Barb Straub & Joni Jespersen showing improvements to Hemmingford and motivating us to go out and fund raise!



Tuesday, March 17th

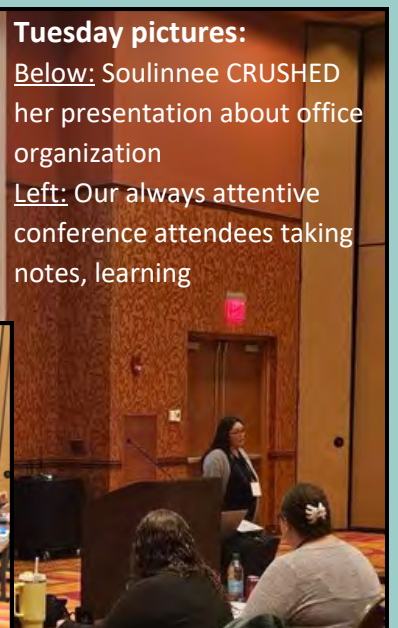
Tuesday began with Director Freeman-Wakefield reminding us British people do not celebrate St. Patrick's Day. The morning sessions included tips/tricks from Soulinnee Phan about how to get organized in our workplace (She rocked it!) and recent developments in records retention including challenges from digital media. The afternoon sessions included important information about zoning regs. which always comes in handy and closed out with information about Safety Committees from John Hobbs. Tuesday night was a chill night to gear up for the busy nights ahead!



Tuesday pictures:

Below: Soulinnee CRUSHED her presentation about office organization

Left: Our always attentive conference attendees taking notes, learning



50TH NMCA CONFERENCE: WRAP-UP, CONT'D

Wednesday, March 18th

Wednesday morning included sessions about government transparency and an eye-opening look at social media and first amendment rights. Our Academy friends then joined us for lunch and the annual business meeting. As always the presentation of flags with each area association kicked off festivities. Jan Buoy from Long Pine graciously organized and presented a fundraiser that netted \$1k given back to NMCA - Great work, Jan! The meeting included election results for the board, adoption of revised bylaws, and adoption of a revised scholarship policy. Keynote Helen Fagan presented on emotional intelligence to close out our course day. Wednesday night brought out all the Three's Company characters - thanks to the Heartland Clerk's for such a well-planned, fun vendor's event! Some young folks such as myself learned a lot about the show in a short amount of time.

Wednesday pictures, clockwise:

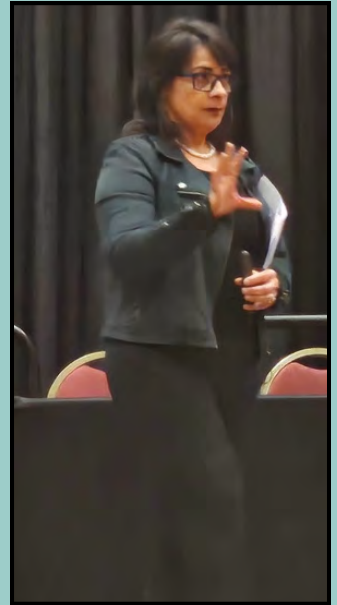
Top Left: Jan Buoy presenting \$1k check back to NMCA

Top Right: Keynote Speaker Helen Fagan

Middle: Annual Presentation of Flags

Bottom Right: Group picture! So many participants.

Bottom Left: Winners in the costume contest - Kyle Huss (Hemingford); Rita Maier (Utica); James Bondegard (Oshkosh) - Congrats!!



50TH NMCA CONFERENCE: WRAP-UP, CONT'D

Thursday, March 19th

Thursday began the last full day of the conference. Morning participants were offered the choice of two sessions of three: employment law; accountability & fraud prevention; or employee retention. Afternoon sessions again offered the choice of two sessions of three available: nuisance enforcement; emergency/flood preparedness; or understanding tax programs. Thursday night also include the NMCA formal event recognizing 50 years. The La Vista PD kicked things off with a flawless presentation of flag; followed by the presentation of outstanding clerks; introductions/thank-you's; presentation of CMC's and MMC's; a word from past directors in attendance honoring the 50th anniversary; and closing remarks. It was a great event to honor the history of our Association. Thank you to Southern 7 for a great banquet!



Thursday pictures:

Above: Honored guests at the banquet

Top: 2026 Outstanding Clerks - More on next page!

Middle: New CMC & MMC holders - Congrats!

Bottom: IIMC President-Elect Frazier flew in from Alabama to join us. Such a nice guy!

50TH NMCA CONFERENCE: WRAP-UP, CONT'D

Friday, March 20th

Friday marked the last day of the 2026 conference as a half day. Everyone's favorite - Roundtables - got an extended run to cover the content for the day. Thank you to the clerks who stepped up and presented - these are always so valuable. After brief closing remarks, Bargmann dismissed the conference. A thank you to everyone who made this another successful year, thanks to those who attended and participated, and of course a huge thank you to Director Freeman-Wakefield. That's a wrap!



Congratulations to the 2026 Clerk's of the Year!

As always, the NMCA Board would like to extend a hearty congratulations to the clerks who were honored with this prestigious award. As has been said before, to even be nominated is something to be very proud of. Presenting the 2026 recipients:

1st Class City: Tammy Tisdall, Gretna (CMC)

Tammy has served as a municipal clerk for 15 years, and has been a member of IIMC, NMCA, and her area clerks association for 14 years. Within NMCA she has been on the Education Committee and served as Treasurer and District Director. Some of her accomplishments in Gretna include - website updates; software migration, and HR certification (first at City of Gretna).



2nd Class City: Tricia Allen, Blue Hill (CMC)

Tricia has served as a municipal clerk for 7 years, and has been a member of IIMC, NMCA, and her area clerks association for 11 years. She has served as her association's president, vice president, and secretary/treasurer. Some of her accomplishments in Blue Hill include - updated utility billing software; multiple successful grant completions; and going digital with cemetery records, online payments, and billing.



Village: Samantha Gordon, Sterling

Tricia has served as a municipal clerk for 10 years, and has been a member of NMCA, and her area clerks association for 5- and 9 years respectively. She has served as her association's president, vice president, and secretary/treasurer. Some of her accomplishments in Sterling include - modernization of office, PowerManager utility billing, and full online payment incorporation.



80TH ANNUAL IIMC CONFERENCE: A RECAP

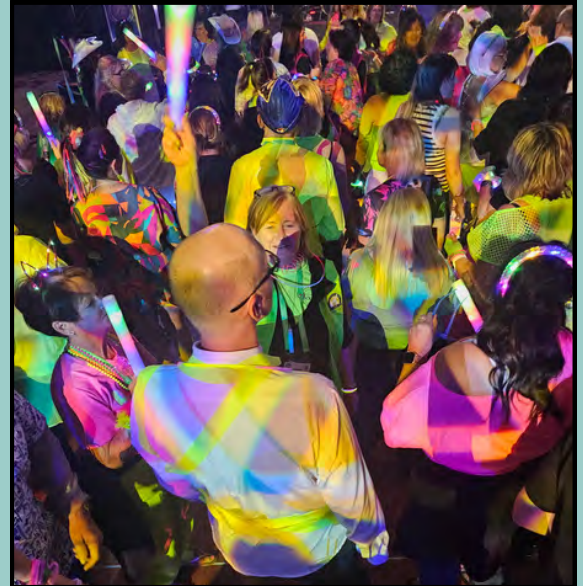
Reno, NV: May 17 - 21, 2026

As the NMCA representative, it was my honor to head out to Reno and participate in the IIMC 80th Annual Conference. The President is budgeted this travel from the NMCA budget; therefore, I feel it is my duty to provide a recap of important details and events that may be of interest to you:

- **Sunday, May 17th:** Arrival day in Reno! After early afternoon arrival and check-in, it was time to practice as flagbearer for the Opening Ceremony the next morning. It was wonderful to befriend the New Hampshire representative from Gilmanton. After flag 'practice,' the State Association President's were asked to attend a roundtable. Chris Shalby, Executive Director of IIMC, presented about the IIMC Board, membership statistics, 2027 Symposium, finances, and other items of interest. I won't delve deep into the all the aspects, but his general comments were that IIMC continues to grow in membership and its financial standing continues to improve. The 2029 conference will be held in Ottawa, Canada with 2030 forward to be determined.
- **Monday, May 18th:** IIMC 2026 kicks off with an opening ceremony. In addition to all 50 states, the following countries were honored as participants in the conference: Belgium, Bermuda, Canada, The Netherlands, United Kingdom, England. We also heard a message from IIMC President Abrahamson and a welcome from co-host clerks Dr. Holmes (Las Vegas, NV) and Ms. Hunderman (Sparks, NV). Following the opening ceremony, the group heard from keynote speaker Michelle Ray about how to be ready for an ever changing world. In the afternoon was our Region VIII East/West meeting where each president spoke on behalf of their state - I was happy to sing the praises of our successful 50th anniversary and the challenges we continue to face (turnover, rising costs). Later that evening was the Region VIII East/West event - food, drinks, and karaoke. Nebraska clerks were the only ones brave enough to sing together - Margaritaville and Sweet Caroline. We killed it!
- **Tuesday, May 19th:** I think some of us were feeling the night before, but we powered into day 2. After breakfast, the second keynote speaker, Brenda Viola, delivered a message of hope about how to stay connected to ourselves and continuing to be resilient in the face of the challenges we face. We continued with our track courses the rest of the day. The evening activity was 'Let's Glow Crazy', complete with food, so much glowsticks, and an 80's cover band. The Nebraska crew was definitely active on the dancefloor and had a blast!
- **Wednesday, May 20th:** Wednesday brought the realization that the conference was nearing its end. After attending a Q&A with President Abrahamson and Executive Director Shalby, participants continued with their track courses. For lunch, the Nebraska crew took an Uber to get their In-N-Out Burger fix - we ran into the Kansas clerks who had the same thought! The afternoon session concluded with hearing from international clerks in attendance - we heard from our cohorts serving in Belgium, England, and The Netherlands. It was great to hear the differences and similarities among our positions, ultimately we aren't as different as you'd think. Wednesday night, was sort of the 'free' night of sorts, so our Nebraska crew decided to explore downtown Reno. Of course we had to see what Reno City Hall looked like, almost get ran over taking our touristy Reno Arch photo, walk along the Truckee River area, and share a nice meal together outside. I am grateful we got to see some sights outside of the hotel. Many laughs and good conversation were had!
- **Thursday, May 21st:** The last full day of the conference! The Annual Business Meeting kicked things off--we heard an outgoing message from President Abrahamson, installation/incoming remarks from President Lee Frazier, certificates of appreciation, and oaths of office for incoming region directors. Also, the 2027 conference in Fort Worth, TX was previewed. Our track courses ended in the afternoon - great topics and speakers throughout the week. The formal annual banquet closed out our week in Reno - it was a great summation to a great week and a great year for IIMC. Sadly, this concluded our Nebraska crew's time together. Some of us were delayed on our travels home and some of us were up early on Friday to head out.

Admittedly, when I was thrust into the President's role I had minimal knowledge of IIMC and what the annual conference entailed. To me, IIMC was just something I paid each year so that I could pursue my CMC. After attending, I will sing the praises of the IIMC and the conference and would encourage anyone to go that can. To be in an environment with your colleagues from throughout the country and even the world can be sort of daunting, BUT once you start communicating and hearing from them, you realize that you are doing better than you think. Everyone I encountered was so friendly and happy to be there - it truly was like a family where everyone celebrated each other. If you have any questions about IIMC conference - please just ask! Yes, it is an expensive item to budget, but there are scholarships available to those in our region. Last year, Jane from Ogalalla received a scholarship and it was so great that she got to attend. Please make plans if you can to attend IIMC 81 in Fort Worth (May 9-12, 2027). IIMC isn't just here to collect our dues, they are here to elevate our profession.

80TH ANNUAL IIMC CONFERENCE: IN PHOTOS



**Yes, we
did
actually
attend
our
courses
all week!**

From Top Left clockwise: Tourist photo; Reno City Hall; Rock show!; Glow Party; Bragging on NMCA; Region 8 at banquet; In-N-Out Lunch with Kansas.

THIS AND THAT.

DON'T FORGET (Copied from June 2025 Edition)!!

CITIES OF THE FIRST CLASS

- **July 1** - Chair of the Park and Recreation Commissioners must file with City Clerk an itemized statement of all expenditures of the Park and Recreation Board. (16-697)
- **Between July 10 and July 30** Advertise for Class C Liquor License renewals. (53-135.01)
- **Between July 15 and August 15** Job titles and salaries of employees shall be published. (19-1102)
- **Prior to publication of notice of budget hearing** Council prepares proposed budget statement and makes it available to the public. (13-504) *Does not apply to cities with a biennial budget that are in the second year of the biennial budget period.
- **On or before August 20** County Assessor certifies to each governing body the current valuation of all property subject to the applicable levy. (13-509)
- **On or before September 30** Budget Statement filed with County Clerk and State Auditor (13-508) *Does not apply to cities with a biennial budget that are in the second year of the biennial budget period.
- **Within 10 working days** following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 15 days** of passage Clerk publishes ordinances passed. (16-405)
- **Within 30 days** following Council meeting Clerk publishes official proceedings of meetings, including claims. (19-1102)
- **Within 20 days** after end of month Treasurer files monthly financial report. (16-318)
- ** Clerk must prepare agenda prior to next Council meeting. (84-1411)
- **End of Each Quarter** Report from Depository Banks due. (16-714)
- **By July 31** Clerk files Lane Mile Report with Nebraska Department of Transportation (39-2517 and 39-2518)

VILLAGES AND CITIES OF THE SECOND CLASS

- **Between July 10 and July 30** Advertise for Class C Liquor License renewals. (53-135.01)
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- **Within 20 days** after end of month Treasurer files monthly financial report. (17-606)
- ** Clerk must prepare agenda prior to next Council or Board meeting. (84-1411)
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Last Notes!

A few items planned for the fall newsletter:

- Information about 2027 Dues
- 2027 NMCA scholarships process announced
- Next NMCA meeting tentatively on Sept. 24th
- More on my objectives referenced in open

Congratulations Corner:

Congratulations to Derek Bargmann (Seward) and Sonya Cisneros (Grand Island) in obtaining CMC designation from IIMC!

Interested in getting involved? The Education Committee is seeking interested applicants - please email Ellen Freeman-Wakefield (efreemanwakefield@unomaha.edu)

LOOKING TO CONNECT WITH OTHER CLERKS?

LOCAL AREA CLERKS ASSOCIATIONS & OFFICERS

PANHANDLE AREA CLERKS ASSOCIATION

Counties: Sioux, Dawes, Sheridan, Box Butte, Scottsbluff, Morrill, Garden, Banner, Kimball, Cheyenne, Deuel

Officers: President: Janine Schmidt, Morrill
Vice-President: Jeni Mattern, Terrytown
Secretary/Treasurer: Carol Martin, Gering

Meetings: Bi-annual in the Fall and Spring/March (at Clerks' School)

SOUTH CENTRAL AREA CLERKS ASSOCIATION

Counties: Hall*, Adams*, Webster, Nuckolls, Clay, Hamilton*, Fillmore*, Thayer

Officers: President: Sandra Schendt, Nelson
Vice-President: Jodi Randall, Kenesaw
Secretary/Treasurer: Tricia Allen, Blue Hill

Meetings: 3rd Thursday of January, April, August, October, December

SOUTHWEST AREA CLERKS ASSOCIATION

Counties: Keith, Perkins, Chase, Dundy, Lincoln*, Hayes, Hitchcock, Dawson*, Frontier, Red Willow, Furnas*, Gosper*, Phelps*

Officers: President: Tracy Burkey, McCook
Vice-President: Dixie Sickels, Arapahoe
Secretary/Treasurer: Tonya Robinson, Curtis

Meetings: 4th Wednesday of February, May, August, November

SOUTHERN SEVEN AREA CLERKS ASSOCIATION

Counties: Polk, York, Fillmore*, Colfax*, Butler, Seward, Saline, Jefferson

Officers: President: Derek Bargman, Seward
Vice-President: Lori Matchett, David City
Secretary/Treasurer: Victoria Vaughn, Polk

Meetings: 3rd Thursday of February, May, August, November

HEARTLAND AREA CLERKS ASSOCIATION

Counties: Custer*, Dawson*, Gosper*, Furnas*, Harlan, Phelps, Buffalo, Sherman, Valley, Garfield, Wheeler, Greeley, Howard, Hall*, Adams*, Kearney, Merrick, Franklin

Officers: President: AJ Reimers, Loup City
Vice-President: Cassie Musil, Central City
Secretary/Treasurer: Peggy Eynetich, Kearney

Meetings: 3rd Thursday of January, April, August, October, December

THREE RIVERS AREA CLERKS ASSOCIATION

Counties: Thurston*, Cuming, Burt, Dodge, Washington, Saunders, Douglas*

Officers: President: Dawn Gall, Howells
Vice-President: Kayla Eisenmenger, Oakland
Secretary/Treasurer: Deb Yosten, West Point

Meetings: 3rd Thursday of January, April, July, October

NORTHEAST AREA CLERKS ASSOCIATION

Counties: Boyd, Holt, Knox, Antelope, Boone, Nance, Merrick*, Platte, Madison, Pierce, Cedar, Wayne, Stanton, Colfax*, Thurston, Dixon, Dakota

Officers: President: Lindsay Nelson, Creighton
Vice-President: Kristy Beard, Bartlett
Secretary: Sundae Provencher, Petersburg
Treasurer: Pam Vander Veen, Wakefield
(Officers change in January and are for two years)

Meetings: 3rd Thursday of January, April, July, October

SOUTHEAST AREA CLERKS ASSOCIATION

Counties: Saunders, Lancaster, Gage, Douglas*, Sarpy, Cass, Otoe, Johnson, Nemaha, Pawnee, Richardson

Officers: President: Shirley Harbin, Bellevue
Vice-President: Kristina Findley, Ashland
Secretary: Ryan Vulgamott, Plattsmouth
Treasurer: Erin Saathoff, Beatrice

Meetings: 3rd Thursday of February, April, August, October
2nd Thursday of December

*Overlapping Area Clerks Association

as of 2/24/26

HAPPY BIRTHDAY TO THE FOLLOWING CLERKS!!

June: Taylor Baratta (12th), Laura Berthelsen (23rd), Sue Bilotto (30th), Amanda Carrier (29th), Retina Crawford (14th), Melissa Hansen (14th), Stacey Jaeschke (4th), Renee Johansen (29th), Sandy Kruml (10th), Mindi Laaker (29th), Diane Limoges (27th), Michelle Lincoln (30th), Christine Lowther (23rd), Karen Margheim (7th), McKenzie McCarter (8th), Anthony Nussbaum (28th), Nick Nystrom (14th), Joan Pierce (25th), Lori Rezny (28th), Shauna Smith (10th), Sarah Sidak (14th), Mark Stracke (18th), Bonnie Welch (17th), June Went (8th), Paige Williams (22nd), Carol Woerlen (20th), Teresa Youngquist (24th).

July: James Beckmann (9th), Brooklyn Borgmann (14th), Kennadi Dickes (5th), Lee Ann Doak (18th), Irene Dresch (7th), Jill Granere (22nd), Laurie Jauken (21st), Sharon Ketteler (3rd), Patty Lamberty (17th), Joan Lindgren (6th), Kim Martin (3rd), Michelle Nelson (18th), Leslie Nielsen (13th), Kari Podliska (28th), Wayne Regnier (21st), Sarah Roth (22nd), Janine Schmidt (10th), Shelbie Schulte (20th), Jillian Sweeney (12th), Belinda Tolle (3rd), Amie Underwood (25th), Tammy Van Housen (28th), Victoria Vaughn (28th), Janine Wasser (15th), Mona Weatherwax (31st), Pam Wortman (21st).

August: Dee Arnett (30th), Jennifer Brothers (12th), Jennifer Buchner (6th), Melissa Campbell (28th), Vikki Carlson (23rd), Cynthia Carlton (24th), Cassidy Cox (12th), Tara Craig (17th), Michael Fleer (18th), Natalie Foulk (11th), Carrie Hansen (14th), Shirley Harbin (23rd), Kelsey Hawk (15th), Lee Ann Hilliker (19th), Jacob Holcomb (15th), Stephanie James (15th), Karen Kleinschmit (9th), Cassie Musil (10th), Elizabeth Parker (22nd), AJ Reimers (23rd), Cassie Schlegel (4th), Shelby Steenson (27th), Vicky Thompson (1st), Tammy Tisdall (27th), Lori Vinzant (23rd), Kristin Ward (5th), Shelly Wieneke (3rd).

September: Bev Abbas (4th), Patti Anderson (30th), Bobbi McVey Blath (28th), Andrew Devine (23rd), Melinda Ferree (6th), Regan Fisher (24th), Tammy Furstenau (11th), Karla Gaiser (19th), Sherry Haskett (30th), Barb Henninger (21st), Jennifer Jung (4th), Tamera Loomis (9th), Jennifer Mattern (13th), Kim Petersen (30th), Soulinnee Phan (15th), Kim Phillips (12th), Kathy Promes (3rd), Courtney Retzlaff (30th), Eileen Rexroth (2nd), Amanda Shinkle (22nd), Melissa Smith (9th), Anita Simpson (3rd), Lana Svoboda (9th), Nancy Tellez (21st), Brenda Wheeler (26th), Marlene Yeager (22nd).

Memo

DATE:

TO: June 18, 2026

FROM: Derek Bargmann, NMCA President (City Clerk, Seward Ne)

SUBJECT: Office of the City Clerk, Soulinnee Phan, City of Lincoln
NE Clerks Research & Data Collection Project – Pilot Program

Hello Derek,

Here is a brief description of the pilot program, a milestone timeline, and promotional poster. I hope this information is enough to introduce this project to all NE clerks.

Description:

An initiative of the City Clerk's Office and City Council Office, City of Lincoln, Nebraska

The City Clerk's Office and City Council Office have launched a new pilot in partnership with the Mayor's Youth Employment Program (MYEP) to give local youth meaningful government experience while strengthening support for clerks across Nebraska.

What It Is:

A summer research and data initiative where MYEP interns work alongside city staff to gather insights, organize records, and help build future training and resources for Nebraska clerks—starting with District 5 and SEACA communities.

Why It Matters:

Interns gain hands-on exposure to municipal government, build professional skills, and support a statewide effort to improve tools, training, and consistency for clerks.

Intern Highlights:

- Researching and identifying NE Clerks and their challenges
- Building surveys and collecting data on common needs
- Organizing resources and supporting administrative work
- Contributing up to 240 paid hours (grant-funded) & partnership with American Job Center

Long-Term Vision:

This pilot lays the groundwork for ongoing collaboration and expanded resources that will benefit clerks statewide—enhancing training, networking, and support for years to come.

-Thank you

COMING SOON!

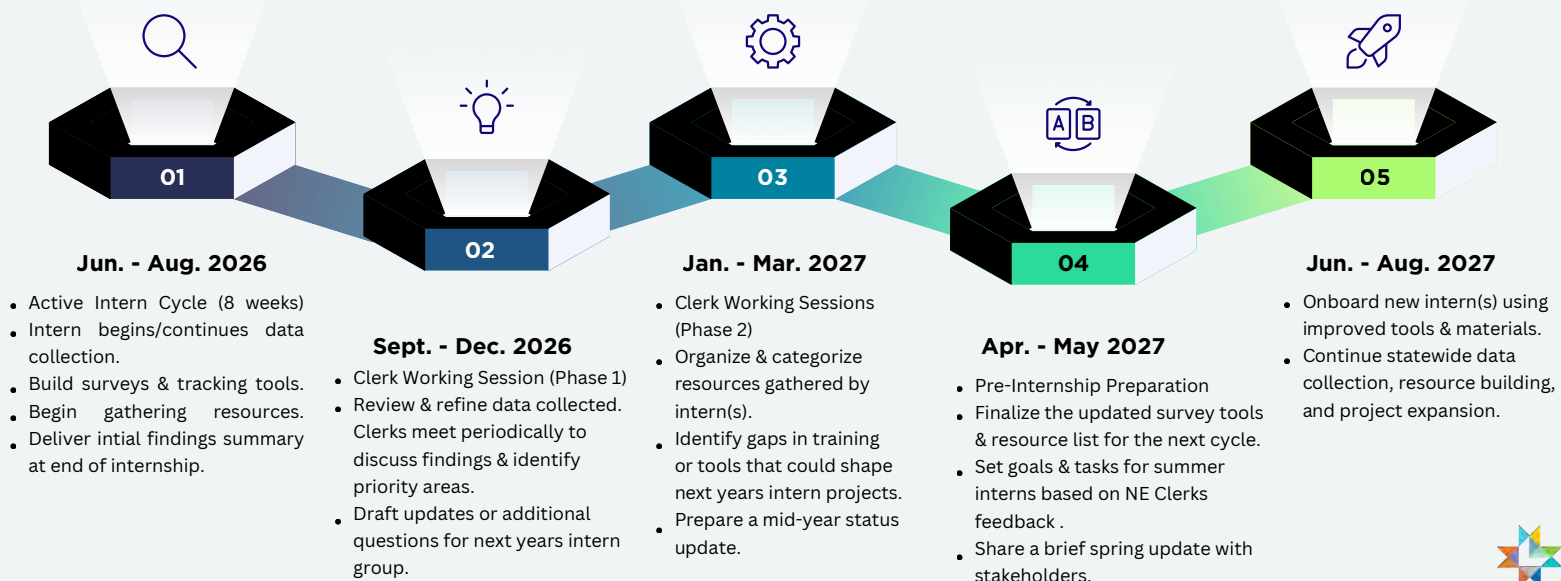
The City Clerk's Office and City Council Office in Lincoln, Nebraska are partnering with the Mayor's Youth Employment Program on a new pilot designed to strengthen support for clerks and the communities they serve statewide.

Through this initiative, interns will gather data, build surveys, and organize resources that enhance tools and training for Nebraska clerks—all while gaining meaningful, hands-on government experience. This pilot is the first step in a broader, long-term effort to elevate clerk services across the state.

Stay tuned for more updates and opportunities as the initiative grows!



NE Clerks Research Project - Pilot Program





Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

JULY 2026

CITIES OF THE FIRST CLASS

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Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

AUGUST 2026

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- **Within 30 days** of Council meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- **On or before August 1** Political subdivisions subject to city levy submit preliminary request for levy allocation to City Council. (77-3443)
- **Prior to Notice of Budget Hearing** Proposed annual or biennial budget statement available to public. (13-504) *
- **Before August 15** Job titles and salaries of employees shall be published. (19-1102)
- **On or before August 20** Receive the current taxable value of all property subject to levy from the County Assessor. (13-509)
- **On or before September 1** City Council determines the final allocation of levy authority for its subdivisions (77-3443)
- **On or before September 30** File adopted budget statement with County and State Auditor's Office (13-508)*
- **On or before September 30** File information on trade names and interlocal agreements with State Auditor's Office (13-513)
- **Within 20 days** after end of month Treasurer files monthly financial report. (16-318)
- * * Clerk must prepare agenda prior to next Council meeting. (84-1411)
- **On or after September 14** and prior to September 24 Joint public hearing if increasing property tax request by more than allowable growth percentage (77-1633)
- **By September 4** Provide information to county if participating in joint public hearing (77-1633)

CITIES OF THE SECOND CLASS

- **Within 10 days** following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 15 days** of Passage Clerk publishes ordinances passed. (17-613)
- **Within 30 days** of Council meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- **On or before August 1** Political subdivisions subject to city levy submit preliminary request for levy allocation to City Council. (77-3443)
- **Prior to Notice of Budget Hearing** Proposed annual or biennial budget statement available to public. (13-504) *
- **Before August 15** Job titles and salaries of employees shall be published. (19-1102)
- **On or before August 20** Receive the current taxable value of all property subject to levy from the County Assessor. (13-509)
- **On or before September 1** City Council determines the final allocation of levy authority for its subdivisions (77-3443)
- **On or before September 30** File adopted annual or biennial budget statement with County and State Auditor's Office (13-508) *
- **On or before September 30** File information on trade names and interlocal agreements with State Auditor's Office (13-513)
- **Within 20 days after end of month** Treasurer files monthly financial report. (17-606)
- * * Clerk must prepare agenda prior to next Council meeting. (84-1411)
- **On or after September 14 and prior to September 24** Joint public hearing if increasing property tax request by more than allowable growth percentage (77-1633)
- **By September 4** Provide information to county if participating in joint public hearing (77-1633)

VILLAGES

- **Within 10 days** following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 15 days** of Passage. Clerk publishes ordinances passed. (17-613)
- **Within 30 days** of Board of Trustees' meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- **On or before August 1** Political subdivisions subject to village levy submit preliminary request for levy allocation to Village Board. (77-3443)
- **Prior to Notice of Budget Hearing** Proposed annual or biennial budget statement available to public. (13-504) *
- **Before August 15** Job titles and salaries of employees shall be published. (19-1102)
- **On or before August 20** Receive the current taxable value of all property subject to levy from the County Assessor. (13-509)
- **On or before September 1** Village Board determines the final allocation of levy authority for its subdivisions (77-3443)
- **On or before September 30** File adopted annual or biennial budget statement with County and State Auditor's Office. (13-508) *
- **On or before September 30** File information on trade names and interlocal agreements with State Auditor's Office (13-513)
- **Within 20 days** after end of month Treasurer files monthly financial report. (17-606)
- * * Clerk must prepare agenda prior to next Village Board meeting (84-1411)

* Does not apply to cities with a biennial budget that are in the second year of the biennial budget period.



Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

SEPTEMBER 2026

CITIES OF THE FIRST CLASS

- **Within 10 days** following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 15 days** of Passage Clerk publishes ordinances passed. (16-405)
- **Within 30 days** of Council meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- **On or before September 1** City Council determines final allocation of levy authority for its subdivisions (77-3443)
- **On or before September 30** File adopted annual or biennial budget statement with County Clerk and State Auditor's Office. (13-508)
- File information on tradenames and interlocal agreements with State Auditor's Office (13-513)
- **Within 20 days** after end of month Treasurer files monthly financial report. (16-318)
- **September 30** - Last Day End of Fiscal Year (16-701)
- ** Clerk must prepare agenda prior to next Council meeting. (84-1411)
- **No later than 90 days** after end of fiscal year report on collection and use of occupation taxes (18-1208)

CITIES OF THE SECOND CLASS

- **Within 10 days** following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 15 days** of Passage Clerk publishes ordinances passed. (17-613)
- **Within 30 days** following Council meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- **On or before September 1** City Council determines final allocation of levy authority for its subdivisions (77-3443)
- **On or before September 30** File adopted annual or biennial budget statement with County **Clerk and State Auditor's Office.** (13-508)
- File information on tradenames and interlocal agreements with State Auditor's Office (13-513)
- **Within 20 days** after end of month Treasurer files monthly financial report. (17-606)
- **September 30** - Last Day End of Fiscal Year (17-701)
- ** Clerk must prepare agenda prior to next Council meeting. (84-1411)
- **No later than 90 days** after end of fiscal year report on collection and use of occupation taxes (18-1208)

VILLAGES

- **Within 10 days** following meeting or before next meeting (whichever is sooner) Clerk to have minutes available for public inspection. (84-1413)
- **Within 15 days** of Passage Clerk publishes ordinances passed. (17-613)
- **Within 30 days** following Trustees' meeting Clerk publishes official proceedings of meeting, including claims. (19-1102)
- **On or before September 1** Village Board determines final allocation of levy authority for its subdivisions (77-3443)
- **On or before September 30** File adopted annual or biennial budget statement with County Clerk and State Auditor's Office. (13-508)
- File information on tradenames and interlocal agreements with State Auditor's Office (13-513)
- **Within 20 days** after end of month Treasurer files monthly financial report. (17-606)
- **September 30** - Last Day End of Fiscal Year (17-701)
- ** Clerk must prepare agenda prior to next Council meeting. (84-1411)
- **No later than 90 days** after end of fiscal year report on collection and use of occupation taxes (18-1208)