### Nebraska Municipal Clerks Newsletter

**April 2018** 



RaNae Edwards, MMC, City Clerk, City of Grand Island NMCA President

WHAT AN EXCELLENT 42nd Annual NMCA Clerks' Institute and Academy. We had 210 Clerks register for this year's Institute and Academy. Thank you all for attending and being a part of this amazing organization.

A BIG THANK YOU to everyone who helped make the 2018 Clerks' Institute and Academy such a huge success. Special thanks to Ellen and the Education Committee for their hard work. Not only did the Education Committee members help Ellen organize the session topics and speakers, they worked behind the scene all week with registration and everything else that needed to be done. Let them know how much you appreciate their hard work. Also, if you have ideas of what you would like to see at next year's conference, please let them know. Make sure you fill out the survey Ellen emailed to you as the committee relies on your feedback in planning the next conference.

#### **Education Committee**

Tammy Tisdall, Gretna (Chairman) Mike Fleer, Battle Creek Lanette Doane, Ansley Rita Robinson, Cedar Rapids Pam Buethe, La Vista Kim Jacobitz, Hastings

**CONGRATULATIONS** to the following Outstanding Clerks of the Year for 2018:

1st Class – Donna Rust, Chadron; 2nd Class – Linda Jensen, Central City; and Village Class – Cheryl Anderson, Hyannis. What a well-deserved honor for each of these outstanding Clerks.

Continued on next page



2018 Outstanding Clerks of the Year

Top: Donna Rust, Chadron, City of the 1st Class

Lower left: Linda Jensen, Central City, City of 2nd Class

Lower right: Cheryl Anderson, Hyannis, Village



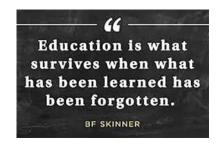


#### MESSAGE FROM THE PRESIDENT

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**NMCA PROPOSED BY-LAW** changes were approved at the General Membership meeting on Wednesday, March 28, 2018. These changes will be ratified at the Annual meeting in September in conjunction with the League of Nebraska Municipalities Annual Conference. Changes will take effect at the 2019 March NMCA Clerks' Institute and Academy.

The Executive Board met Thursday, March 29, 2018. Discussed were having the vendors register on-line and not having a President's Reception or Silent Auction. Having the vendors register and pay on-line would be more efficient and give us better numbers of those attending the events throughout the week. Not having the President's Reception would save us money and give those attending the Institute an evening to network. The Silent Auction takes a lot of people working on it and takes everyone away from visiting the



vendors. A lot of the items cost more than what they make at the auction. It was recommended that Clerks'/associations just donate cash for the Scholarship Fund.

> RaNae Edwards, MMC NMCA President City Clerk City of Grand Island 100 East 1st Street Grand Island, NE 68801 308-385-5444 Ext. 111 redwards@grand-island.com

# Retirement reception for Hubbard Clerk slated for April 15

Charlene Jensen has retired from the Village Clerk position in Hubbard. A cake and coffee reception for her is scheduled for Sunday, April 15, from 2-5 p.m. at the St. Mary's Parish Center in Hubbard.

No matter how long the winter, spring is sure to follow.

- Proverb

## League magazine available on website

The League of Nebraska Municipalities wants to remind Clerks that the *Nebraska Municipal Review* is available on the League's website at http://www.lonm.org/under the "News" tab.

As always, we encourage you to share the news from your city or village with fellow municipal officials across the state by sending information for the *Nebraska Municipal Review* to the League of Nebraska Municipalities, Attn: Lynn Marienau at 1335 L Street, Lincoln, NE 68508, 402-476-2829 by phone or <a href="mailto:lynnm@lonm.org">lynnm@lonm.org</a> by e-mail.

# Grants Management Training in Omaha – May 17-18, 2018

Omaha Police Department and Grant Writing USA will present a two-day grant management workshop in Omaha, May 17-18, 2018. This training is for grant recipient organizations across all disciplines. Attend this class and you'll learn how to administer government grants and stay in compliance with applicable rules and regulations.

**Use** the following website address to learn more details.

http://grantwritingusa.com/grants-training/grant-management-workshops/omaha-nebraska-may-2018.html?utm\_source=janet&utm\_medium=email&utm\_content=ne-EconomicDevelopment&utm\_campaign=omaha-nebraska-may-2018

**Multi-enrollment discounts** and discounts for Grant Writing USA returning alumni are available. Tuition payment is not required at the time of enrollment.

Tuition is \$595 and includes Grant Writing USA's 500-page grant management workbook and reference guide. Seating is limited; online reservations are necessary.

#### **Contacts:**

Tammy Pitts at Grant Writing USA 888.435.7281 toll free tammyp@grantwritingusa.com Miranda Soares Omaha Police Department 402.444.4116 miranda.soares@cityofomaha.org

More than 10,000 agencies across North America have turned to Grant Writing USA for grant writing and grant management training.

#### APRIL BIRTHDAYS

.Aurora	4/1
.Douglas	4/2
.Decatur	4/4
.Exeter	4/4
.Avoca	4/10
.Shelby	4/10
.Atkinson	4/11
.Benedict	4/11
.Stratton	4/13
.Stromsburg	4/13
.Alliance	4/16
Fort Calhoun	4/17
.Blair	4/19
.Chappell	4/19
.Cozad	4/19
.Nelson	4/19
Uehling	4/20
	Douglas



Glen Spaugh	Gordon	4/21
Roberta Kowalski	Loup City	4/24
Kelly Farmer	Syracuse	4/24
Deanna Brown	Indianola	4/25
Korolyn McElroy	Tekamah	4/26
Chris Shuck	Edgar	4/30
Elizabeth Butler	Omaha	4/30

### Municipal Legal Calendar (All statute citations to Revised Statutes of Nebraska)

#### APRIL 2018

#### CITIES OF THE FIRST CLASS

CITIES	OF THE FIRST CLASS
Within 10 days following	
meeting or before next meeting	
(whichever is sooner)	Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage	Clerk publishes ordinances passed. (16-405)
Within 30 days following	
Council meeting	Clerk publishes official proceedings of meeting. (19-1102)
End of each quarter	Report from depository banks. (16-714)
Semiannually	Mayor and Council publish a statement of receipts
	and expenditures (16-722)
Within 20 days after end of month	Treasurer files monthly financial report. (16-318)
April 30	Liquor licenses (other than Class C) expire unless
•	renewed. (53-124)
**	Clerk must prepare agenda prior to next Council
	meeting. (84-1411)
CITIES (	OF THE SECOND CLASS
Within 10 days following	
meeting or before next meeting	
	Clerk to have minutes available for public inspection. (84-1413)
	Clerk publishes or posts ordinances passed. (17-613)
Within 30 days following	
	Clerk publishes official proceedings of meeting. (19-1102)
	Treasurer files monthly financial report. (17-606)
April 30	Liquor licenses (other than Class C) expire unless
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Within 10 days following	VILLAGES
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### Municipal Legal Calendar (All statute citations to Revised Statutes of Nebraska)

#### **MAY 2018**

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Within 10 days following			
meeting or before next meeting			
(whichever is sooner)	Clerk to have minutes available for public inspection. (84-1413)		
Within 15 days of Passage	Clerk publishes ordinances passed. (16-405)		
Within 30 days following			
Council meeting	Clerk publishes official proceedings of meeting, including claims.		
	(19-1102)		
First Day	Automatic renewal of beer and liquor licenses (except Class C).		
M61: 20 L 6 L 6 L	(53-124, 53-135)		
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