

Nebraska Municipal Clerks Newsletter

March 2019

MESSAGE FROM THE PRESIDENT

*RaNae Edwards, MMC, City Clerk, City of Grand Island
NMCA President*

ALL GOOD THINGS MUST COME TO AN END.

That being said, this will be my last newsletter as your NMCA President. It has been my honor and pleasure to serve you over the past year-and-a-half. The time has flown by so fast and I have truly enjoyed my time serving as your president. I'm proud of this organization and all we have accomplished. Our members are what makes this organization so great and I thank you. Keep up the good work!

THANK YOU TO EVERYONE WHO ATTENDED THE NMCA MEMBERSHIP MEETING. We had approximately 25 in attendance. Everything is coming together nicely for the Clerk's Institute and Academy. I would like to thank Ellen and all the committees for their hard work in putting together a week of outstanding educational sessions, networking opportunities and fun times to be remembered long after we leave Kearney on March 22.

NOTICE!!! Due to registration numbers being down this year for the Institute and Academy in Kearney, we are extending the deadline to register to March 8, 2019. So, if you have not registered, please do so by this date. Go online at www.unomaha.edu. If you have any questions, you can contact Ellen at:

402.554.2636 (direct)
402.554.2625 (office)
402.669.2272 (cell)
efreemanwakefield@unomaha.edu



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I look forward to seeing you all the week of March 18-22, 2019 at the Younes Conference Center in Kearney.

NMCA CLERK INSTITUTE AND ACADEMY. We will have three clerks from Utah (Colleen Mulvey, Annete Spendlove, and Susan Farnsworth) attending our Academy on Wednesday and Thursday to promote the IIMC Region VIII meeting, which will be held in Park City, Utah, Sept. 23-25, 2020. I would encourage you to plan ahead and attend this meeting, if at all possible.

WEDNESDAY NIGHT HOSPITALITY – TAILGATE PARTY – BRING YOUR GAME.

The Wednesday Night Hospitality Committee and the Southwest Clerk's Association have a "Tailgate Party" planned for Wednesday, March 20. Please wear your favorite team attire or sports uniform and be prepared to get your "game on!"

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MESSAGE FROM THE PRESIDENT

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ANNUAL BANQUET. Thursday evening, March 21, will be the Annual Banquet. Ameritas has graciously agreed to host a cash bar from 6 p.m. - 6:30 p.m. Outstanding Clerk Awards will begin at 6:30 p.m. followed by the Honor Guard and dinner. Dress will be semi-formal, similar to last year.

CONGRATULATIONS to Renee White, CMC from the City of North Platte, for receiving her CMC designation from IIMC in February. Way to go!

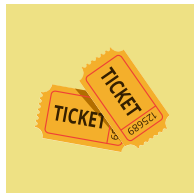
THINGS TO REMEMBER ABOUT MARCH:

- March 10 Daylight Saving Time begins
- March 11 Lent begins
- March 17 St. Patrick's Day
- March 20 First Day of Spring

*RaNae Edwards, MMC
NMCA President
City Clerk
City of Grand Island
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Grand Island, NE 68801
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redwards@grand-island.com*

Northeast Clerks Association to raffle off Husker tickets

The Northeast Clerks Association will be raffling off two Husker football tickets and two- to-four Husker volleyball tickets as a fundraiser in place of the Silent Auction at the 2019 Clerk Institute and Academy in Kearney, which will take place March 18-22.



League magazine available on website

The League of Nebraska Municipalities wants to remind Clerks that the *Nebraska Municipal Review* is available on the League's website at <http://www.lonm.org/> under the "News" tab.

As always, we encourage you to share the news from your city or village with fellow municipal officials across the state by sending information for the *Nebraska Municipal Review* to the League of Nebraska Municipalities, Attn: Lynn Marienau at 1335 L Street, Lincoln, NE 68508, 402-476-2829 by phone or lynnm@lonm.org by e-mail.

APRIL BIRTHDAYS

DiAna Leiningre..... Aurora..... April 1
Vicki Focken Douglas April 2
Christina Wemhoff..... Wood River April 2
Cheryl Anderson..... Hyannis April 3
Chelsey Dunning Decatur April 4
Becky Erdkamp Exeter April 4
Deanna Perry Shelby April 10
Nancy Kopejtka Atkinson April 11
Kelly Brooke..... Benedict..... April 11
Kathy Hengelfelt..... Stromsburg..... April 13
Linda Jines Alliance April 16
Peggy Frahm Blair April 19
Ashlea Jepsen Chappell..... April 19



Susan Kloepping Cozad April 19
Karolyn McElroy Tekamah April 26
Chris Shuck Edgar April 30
Elizabeth Butler..... Omaha April 30

Say "Aloha" to Hawaii

Sponsored by the IIMC Foundation and American Legal, this education fundraiser can land you in beautiful Hawaii. When you support IIMC education programs, you can win a trip for two to Hawaii, including airfare and a week's hotel on Waikiki Beach.

With tickets available at \$20 each or 3 for \$50, take a chance ... or two or three! It's all for a good cause—furthering clerks' education through scholarships and IIMC education programs.

**Sponsored by
American Legal Publishing Corporation**

*All proceeds support the IIMC Foundation
and IIMC education programs*



*2017 winner Nova Romero from Monterey
Peninsula Regional Water Authority, CA*

Name _____ **\$** _____

Phone _____ **Email** _____

City _____ **State/Province/Country** _____

- ☐ **I will pay by check** - Return flier and check payable to IIMC Foundation to: IIMC Foundation Treasurer, P. O. Box 686, Dysart, IA 52224
- ☐ **I will pay by credit card** - Return flier with information completed below to: IIMC Foundation Treasurer, P. O. Box 686, Dysart, IA 52224

Visa/MasterCard/AmEx# _____ Expiration date _____

Signature _____ Please charge this amount \$ _____

*Winner drawn at IIMC Annual Conference in Birmingham, AL, on May 22, 2019. Winner need not be present to win.
For ticket numbers or stubs email rbohlhauer@amlegal.com*

www.iimcfoundation.com



Friday,
June 7
9:00 am to
3:00 pm



Saturday,
June 8
9:00 am to
4:00 pm

Calling All Crafters and Vendors

Join us for the First Annual

McKenna Market Mania

Craft and Flea Market in Gretna, NE

To help raise donations for the
Gretna Neighbors Food Pantry



Information is at www.gretnane.org

Or Call Tammy, Kandis, or Jeni at 402-332-3336

2019 NOMINATING COMMITTEE CANDIDATES

The Nominating Committee will be presenting the following list of candidates at the Annual Business meeting in March.

SECRETARY-TREASURER

ELIZA BUTLER

City of Omaha, City Clerk

Will be with the City of Omaha two years in March, 2017-Present.
Previous City Clerk for Papillion, eight years, 2009-2017.

She is a Certified Municipal Clerk and an Academy Member.

She has held the offices of President, Vice President, and Secretary for the Southeast Area Clerks Association.

She has served on the History Committee and Business Meeting Committee.

Other Information:

As a City Clerk for almost 10 years, I strive to improve and modernize processes within my office to better serve the city and the public. I have taken the lead on numerous projects including creating an electronic council document approval workflow, creating an online fireworks application/payment system. Creating an online liquor license application approval process with online payment option, digitizing documents, moving Omaha to an online agenda system, led a project for an online public records request system, working on implementing Alexa Skills for all matters relating to City of Omaha City Council, working on upgrading the Omaha voting system. In my former position at the City of Papillion, I worked with AVI Systems to create a voting system from scratch that meets the requirements of the Open Meetings Act and city ordinances.

In addition to the above mentioned experience, I am also a graduate of Leadership Sarpy, and I am currently enrolled in ICMA Emerging Leaders, Class of 2020.

I am honored to be nominated for this position and look forward to this opportunity (if elected).

DISTRICT 1 DIRECTOR

JANINE SCHMIDT

Village of Morrill, City Clerk/Treasurer

She has held the position of City Clerk/Treasurer for 3½ years.

She is working on her Certified Municipal Clerk and is an Academy member.

In September 2018 she was appointed by the NMCA Executive Board to fill the District 1 Director vacancy.

DISTRICT 2 DIRECTOR

KANDRA KINNE

City of Cambridge, City Clerk/Treasurer

She has held the position of City Clerk/Treasurer for the City of Cambridge for 41 years and previously held the position of City Bookkeeper/Utility Billing Clerk for the City of Cambridge.

She is a Certified Municipal Clerk, Master Municipal Clerk, and is an Academy member.

She has held the position of NMCA District 2 Director and President and Vice President of the Southwest Nebraska Municipal Clerks Association.

She has served on the Silent Auction, Newsletter, and Nominating Committees.

Other Information:

She is a Certified CDBG Block Grant Administrator, member of the West Central Nebraska Development District Board of Directors, Past President and Vice President of the West Central Nebraska Development District Board, member of the Great Plains Government Finance Officers Association, and city representative on the Public Alliance of Community Energy Board.

Municipal Legal Calendar

(All statute citations to Revised Statutes of Nebraska)

MAY 2019

CITIES OF THE FIRST CLASS

Within 10 days following
meeting or before next meeting
(whichever is sooner)Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of Passage.....Clerk publishes ordinances passed. (16-405)
Within 30 days following
Council meetingClerk publishes official proceedings of meeting, including claims.
(19-1102)
First DayAutomatic renewal of beer and liquor licenses (except Class C).
(53-124, 53-135)
Within 20 days after end of month ..Treasurer files monthly financial report. (16-318)
* *Clerk must prepare agenda prior to next Council meeting. (84-1411)

CITIES OF THE SECOND CLASS

Within 10 days following
meeting or before next meeting
(whichever is sooner)Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of PassageClerk publishes or posts ordinances passed. (17-613)
Within 30 days following
Council meetingClerk publishes official proceedings of meeting, including claims.
(19-1102)
First DayAutomatic renewal of beer and liquor licenses (except Class C).
(53-124, 53-135)
Within 20 days after end of month....Treasurer files monthly financial report. (17-606)
* *Clerk must prepare agenda prior to next Council meeting. (84-1411)

VILLAGES

Within 10 days following
meeting or before next meeting
(whichever is sooner)Clerk to have minutes available for public inspection. (84-1413)
Within 15 days of PassageClerk publishes or posts ordinances passed. (17-613)
Within 30 days following
Board meeting.....Clerk publishes official proceedings of meeting, including claims
(19-1102)
First DayAutomatic renewal of beer and liquor licenses (except Class C).
(53-124, 53-135)
Within 20 days after end of month....Treasurer files monthly financial report. (17-606)
* *Clerk must prepare agenda prior to next Board meeting. (84-1411)